

01 April 2019

ASTI – BIDS AND AWARDS COMMITTEE

PRE-BIDDING CONFERENCE

1:30 PM, 29 March 2019
ASTI Conference Room

A. Call to Order

Upon declaration of quorum, Mr. Paul John M. Serrano, Chairperson of the Bids and Awards Committee (BAC) - 2, called the meeting to order at 1:30 in the afternoon. The following were also present:

BAC-2 Members

Peter Antonio B. Banzon, Chief Science Research Specialist
Emmanuel P. Balintec, Supervising Science Research Specialist
Glenn Vincent C. Lopez, Senior Science Research Specialist

BAC Secretariat

Zyra L. Macinas, Administrative Assistant III
Jharvee V. Ramos, Administrative Assistant I

End-user Representatives

Rocell Nino B. Vicente, Science Research Specialist I

Prospective Bidders

Deanna Mae Bianes, Joneco Tech Marketing Corp.
Hazel Lacco-o, Pronet Systems (*Blacklisted Supplier*)
Edmar Canin, Digicom
Ethel Temporal, CompuCare Corporation

B. Discussion and Presentation of Agenda

Mr. Serrano explained that the pre-bidding conference is for the Supply and Delivery of Mission Planning Servers, with a total Approved Budget for the Contract (ABC) amounting to One Million Eight Hundred Thousand Pesos Only (₱1,800,000.00). He then emphasized the following details:

Procurement Identification Numbers:

1. Invitation to Bid No. 19-03-2318
2. Purchase Request No. GAA-19-02-7265

Dates of Procurement Activities:

ACTIVITY	DATE
Submission of Bids	11 April 2019, 12:00 NN
Opening of Bids	11 April 2019, 1:30 PM
Deadline of Potential Bidder's Clarifications	01 April 2019
Deadline of DOST-ASTI's Supplemental Bulletin	04 April 2019

Mr. Serrano explained that the purpose of having pre-bid conference is for the prospective bidders to ask queries and clarify information regarding the procurement project to ensure good and successful procurement process. He then asked the BAC Secretariat to play the DOST-ASTI video explaining the checklist of requirements and the changes in the procedure for public bidding as stated in the 2016 revised Implementing Rules and Regulations of Republic Act 9184. He reiterated the following points:

- a) Questions asked by prospective bidders during the pre-bid conference must still be asked via email or written form so that the BAC Secretariat can formally reply via issuance of a bid bulletin;
- b) Prospective bidders must read the Bidding Documents, especially the Bid Data Sheet (BDS);
- c) Should there be a discrepancy between the DOST-ASTI video and the Philippine Bidding Documents (PBD), the latter shall prevail.

Mr. Serrano discussed the common reasons of bidders' disqualifications based on the Committee's experiences in previous procurement projects, as follows:

- a) Failure in submitting additional requirements as specified in the BDS. Prospective bidders are highly encouraged to double check all documents (as part of the bid) to be submitted to the BAC-1;
- b) Failure in signifying compliance in each individual parameter of Section VII. Technical Specifications

- Mr. Serrano read the instructions in the form, to wit:

"Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence."

- The BAC-2 explained that failure to indicate "Comply" in each individual parameter of the technical specifications of the item/s to be bid shall constitute disqualification or ineligibility of the bid.

Mr. Serrano said that for the eligibility requirements, the bidders may submit all Class "A" documents in lieu of PhilGEPS Platinum Certificate. However, the winning bidder must submit PhilGEPS Platinum Certificate during post qualification evaluation. Likewise, he informed the prospective bidders that should there be amendments on the Schedule of Requirements and Technical Specifications the BAC-2 will issue a bid bulletin, together with amended forms, which must be appended to the original forms in the PBD.

Mr. Serrano explained that the procurement project is four (4) lots of Mission Planning Servers with and, thus, suppliers must not deliver the items in piecemeal or parts (referring to the specifications).

After explaining the contents of the IB, BDS, Schedule of Requirements and Technical Specifications, Mr. Serrano asked the prospective bidders to propound clarifications. The following were the queries of the prospective bidders:

PROSPECTIVE BIDDER QUERY	REPLY/CLARIFICATION
Ms. Ethel Temporal, Compucare Corp. What will be the accessories and operating system needed?	End-user representative instructed prospective bidders to send the query via email to check on the requirements and, if necessary, a bid bulletin will be issued.
Ms. Ethel Temporal, Compucare Corp. The submission of 2018 Audited Financial Statement to the Bureau of Internal Revenue is on 15 April 2019, would our PhilGEPS Platinum Certificate would be considered valid?	The current PhilGEPS Platinum Certificate may be accepted by the Committee, however, the <u>updated</u> PhilGEPS Platinum Certificate, together with the 2018 AFS and/or Income tax Return (ITR) duly received by the BIR, must be submitted in the Post Qualification Evaluation within the prescribed period stated in the Notice of Post Qualification.

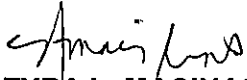
C. Action Plan

Action Items	Due Date	Person Responsible	Remarks
Clarifications	01 April 2019	Prospective Bidders	
Bid Bulletin	04 April 2019	BAC Secretariat	

D. Adjournment

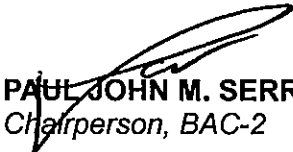
There having no other remaining topic for discussion, the pre-bid conference was adjourned at around 2:45 in the afternoon.

Prepared by:

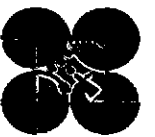


ZYRA L. MACINAS
Member, BAC Secretariat

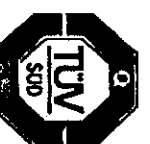
Approved by:



PAUL JOHN M. SERRANO
Chairperson, BAC-2



Republic of the Philippines
Department of Science and Technology



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ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE

BIDS AND AWARDS COMMITTEE
March 29, 2019
ASTI Conference Room, 1:30 PM

**PRE-BIDDING CONFERENCE
ATTENDANCE SHEET**

NAME	COMPANY	EMAIL	TEL. NO.	SIGNATURE
Paul Veluz				
Glenn Vincent C. Lopez	POST-ASTI			
EMMANUEL BARRANTE				
PAUL JOHN SERRANO				
Deanora Mae Bienes	Trono Tech Marketing Corp	deanora.vicente@trono.com	639-8500 / 721-8348	
HARRY WARD-D	PRONET SYSTEMS	h.ward@pronet.com.ph	376 6616 / 0979 1956075	
Edmar Gann	DIGICOM	edmar.digicom@gmail.com	397-1844 / 09214857841	
Effed Temporal	Computer Corp.	edtemp@computer.com.ph	7599383	
Richard Barrant	ASTI			
THOMAS RAMOS	POST-ASTI			
ZYRA MALLANA	POST-ASTI			

Invitation to Bid No. 19-03-2318 for the Supply and Delivery of Mission Planning Servers (ABC: ₱1,800,000.00)

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