

21 March 2019

ASTI – BIDS AND AWARDS COMMITTEE

PRE-BIDDING CONFERENCE

1:30 PM, 21 March 2019
ASTI Conference Room

A. Call to Order

Upon declaration of quorum, Mr. Pedrito B. Mangahas, Chairperson of the Bids and Awards Committee (BAC) - 1, called the meeting to order at 1:30 in the afternoon. The following were also present:

BAC-1 Members

Rene C. Mendoza, Chief Science Research Specialist
Joanna G. Syjuco, Chief Science Research Specialist
Calvin Artemies G. Hilario, Senior Science Research Specialist
Roel M. dela Cruz, Senior Science Research Specialist
Mylene N. Monton, Administrative Officer V

BAC Secretariat

Katherine B. Ramos, Administrative Officer V
Cheraline A. Borja, Administrative Officer III

End-user Representatives

Jon Peter B. Perdon, Senior Science Research Specialist
Phines Helini L. Serrano, Science Research Specialist I

Prospective Bidders

Eduardo Leonides Medina, PLDT Enterprise
Kaye Limon, ePLDT, Inc.
Maria Gena Nasol, CT Link Systems, Inc.

B. Discussion and Presentation of Agenda

Mr. Mangahas explained that there were two (2) procurement projects which would undergo Pre-bidding. These procurement projects were:

1. Lease of Intrusion Detection System Appliance
Invitation to Bid (IB) No.: 19-03-2319
Approved Budget for the Contract (ABC): ₱1,750,000.00
2. Procurement of Mathematical Computer Software Subscription
IB No.: 19-03-2322
ABC: ₱5,700,000.00

Mr. Mangahas explained that the purpose of having pre-bid conference is for the prospective bidders to ask queries and clarify information regarding the procurement project to ensure good and successful procurement process. He then asked the BAC Secretariat to play the DOST-ASTI video explaining the checklist of requirements and the changes in the procedure for public bidding as stated in the 2016 revised Implementing Rules and Regulations of Republic Act 9184. He reiterated the following points:

- a) Questions asked by prospective bidders during the pre-bid conference must still be asked via email or written form so that the BAC Secretariat can formally reply via issuance of a bid bulletin;

- b) Prospective bidders must read the Bidding Documents, especially the Bid Data Sheet (BDS); and
- c) Should there be a discrepancy between the DOST-ASTI video and the Philippine Bidding Documents (PBD), the latter shall prevail.

Mr. Mangahas discussed the common reasons of bidders' disqualifications based on the Committee's experiences in previous procurement projects, as follows:

- a) Failure in submitting additional requirements as specified in the BDS. Prospective bidders are highly encouraged to double check all documents (as part of the bid) to be submitted to the BAC-1;
- b) Failure in signifying compliance in each individual parameter of Section VII. Technical Specifications

- Mr. Mangahas read the instructions in the form, to wit:

"Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence."

- The BAC-1 explained that failure to indicate "Comply" in each individual parameter of the technical specifications of the item/s to be bid shall constitute disqualification or ineligibility of the bid.

The BAC-1 informed the prospective bidders that should a bid bulletin be released to amend Section VI. Schedule of Requirements and Section VII. Technical Specifications, a form containing amendment of particular requirement/s will be attached and the prospective bidders must:

- a) Indicate their statement of compliance.
 - For Section VI. Schedule of Requirements, statement of compliance can be found at the bottom part of the document.
 - For Section VII. Technical Specifications, the requirement/s will be in tabular form (same in the PBD) and compliance must be indicated in each individual parameter of the specification/s.
- b) Attach the duly accomplished document to the original documentary requirement.

Mr. Mangahas informed the prospective bidders of the timeline of the procurement activities, with emphasis on the deadline for clarification request, as well as the submission and receipt of bids.

Activity	Deadline
Potential Bidder's Clarification	23 March 2019
Issuance of SBB	26 March 2019
Date and Time of Submission of Bids	02 April 2019, 12:00 NN
Date and Time of Opening of Bids	02 April 2019, 1:30 PM

Lease of Intrusion Detection System Appliance

IB No.: 19-03-2319
 ABC: ₱1,750,000.00

Mr. Mangahas asked who the prospective bidders for the procurement project were. Representatives of ePLDT, Inc. and CT Link Systems, Inc. expressed their interests. He then proceeded by explaining the contents of the IB, BDS, Schedule of Requirements and Technical Specifications. The following were the queries of prospective bidders:

PROSPECTIVE BIDDER QUERY	REPLY/CLARIFICATION
ePLDT, Inc. For the Single Largest Completed Contract (SLCC), is it acceptable to the Procuring Entity if	End-user said that it is acceptable.

bidder will submit SLCC for any network security appliance?	
ePLDT, Inc. Can we submit one (1) document for Statement of Aftersales Service and Troubleshooting Escalation Procedure?	Yes, the form is included in Section VIII of DOST-ASTI Bidding Documents.
ePLDT, Inc. Is the warranty requirement necessary since the equipment will be leased?	Yes, warranty is necessary as provided for in Clause 17.3 of Section V. Special Conditions of Contract.

Procurement of Mathematical Computing Software

IB No.: 19-03-2322

ABC: ₱5,700,000.00

Mr. Mendoza, BAC-1 Vice Chairperson, presided the Pre-bidding Conference for the Procurement of Mathematical Computing Software. Representatives of ePLDT, Inc. expressed their interest in joining the bid opportunity. Upon explanation of the IB, BDS, Schedule of Requirements and Technical Specifications, he asked the prospective bidder to propound clarifications. The following were the concerns raised by ePLDT, Inc.:

PROSPECTIVE BIDDER QUERY	REPLY/CLARIFICATION
Mr. Eduardo Leonides Medina We have a partner who develops applications which can cater the needs of DOST-ASTI, however, the submission of SLCC will be a challenge.	Mr. Mendoza said that the SLCC is a hard rule when it comes to submission of technical documents. He noted, however, that the prospective bidder may submit aggregate amount of completed contracts. He explained that the SLCC criterion is required in order to ensure that the government is contracting with an entity that has accomplished at least one project with a value no less than fifty percent (50%) of the contract to be bid. He likewise stressed that for the submission of Customer Feedback Form, the BAC-1 prefers the document from the prospective bidder's SLCC.
Ms. Kaye Limon Is Joint Venture (JV) allowed? If JV is already existing, do we still have to submit SLCC?	Yes, JV is allowed, but there are conditions in the 2016 IRR of RA No. 9184. Section 23.1. (b) of the 2016 IRR provides that: <i>"Each partner of the joint venture shall submit their respective PhilGEPS Certificates of Registration in accordance with Section 8.5.2 of this IRR. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: Provided, That the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements."</i> The ePLDT, Inc. still needs to submit the SLCC as it is one of the technical documentary requirements.
Ms. Kaye Limon Since the procurement is for software subscription only, would the Procuring Entity still require warranty?	End-user said that they will not require warranty, but prospective bidders must ensure that they will provide technical support services.

C. Action Plan

Action Items	Due Date	Person Responsible	Remarks
Clarifications	23 March 2019	Prospective Bidders	
Bid Bulletins	26 March 2019	BAC Secretariat	


D. Adjournment

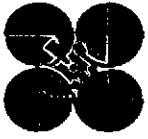
There having no other remaining topic for discussion, the pre-bid conference was adjourned at around 3:00 in the afternoon.

Prepared by:


KATHERINE B. RAMOS
Head, BAC Secretariat

Approved by:


PEDRITO B. MANGAHAS
Chairperson, BAC-1



Republic of the Philippines
Department of Science and Technology



ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE

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BIDS AND AWARDS COMMITTEE
Thursday, 21 March 2019
ASTI Conference Room

**PRE-BIDDING CONFERENCE
ATTENDANCE SHEET**

NAME	COMPANY	EMAIL	TEL. NO.	SIGNATURE
DEIX WATUGASAT Calvin Hilano	DOST - ASTI DOST - ASTI			<i>[Signature]</i>
Kay Limon	EPLDT, INC.	ka.kocaday@epldt.com	09988494623	<i>[Signature]</i>
DEANIS MEDINA	PLDT	esmedina@pldt.com.ph	09189097683	<i>[Signature]</i>
JOANNA G. SYJUCO	DOST-ASTI			<i>[Signature]</i>
MYLene n. monton	DOST-ASTI			<i>[Signature]</i>
Rod M. de la Cruz	DOST-ASTI		09267332039	<i>[Signature]</i>
Jon Peter Duran	i			<i>[Signature]</i>
Pinies Helini Serrano	DOST - ASTI			<i>[Signature]</i>
Rene Mendez Gen Nasal	CT Corp	gen.nasal@ctwid.com.ph	09175683159	<i>[Signature]</i>
CHERALINE A. BORJA	DOST - ASTI			<i>[Signature]</i>
Kathrine P. Ramon	DOST-ASTI			<i>[Signature]</i>

ITB No. 19-03-2319 Lease of Intrusion Detection System Appliance
ITB No. 19-03-2322 Procurement of Mathematical Computing Software Subscription

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