



31 October 2018

**ASTI – BIDS AND AWARDS COMMITTEE**

**PRE-BIDDING CONFERENCE**

1:30 PM, 30 October 2018

ASTI Training Room

**A. Call to Order**

Attendees waited for quorum to be announced. Quorum was declared at around 2:00 in the afternoon and, thus, **Mr. Pedrito B. Mangahas**, Chairperson of the Bids and Awards Committee (BAC) - 1, called the meeting to order.

The following were also present:

**BAC-1 Members**

Rene C. Medoza, Chief Science Research Specialist  
Joanna G. Syjuco, Chief Science Research Specialist  
Mylene N. Monton, Administrative Officer V

**BAC Secretariat**

Katherine B. Ramos, Administrative Officer V  
Jharvee V. Ramos, Administrative Aide VI

**End-user Representative/s**

*Stations and Extreme Weather Projects*

Jericho C. Capito, Science Research Specialist II  
Charmaine Ann S. Manalo, Sr. Science Research Assistant I

*COARE Project*

Jay Samuel L. Combinido, Senior Science Research Specialist

*PISD and DOE-OSECC Projects*

Arnold Ryan L. Maranan, Science Research Specialist II  
Hazel Therese C. Sotto, Project Development Officer II  
Mary Joy Daphne P. Padilla, Project Development Officer I

**Prospective Bidder's Representatives**

PROJECT	INVITATION TO BID	COMPANY	NAME OF REPRESENTATIVE
Stations and Extreme Weather	18-10-2154	Ace Electronic Technology Inc.	Alex N. Nieves
	18-10-2157	EastAsia Solutions Technologies Corp.	Ray An P. Alcantara
	18-10-2158	NSB Engineering Design and Fabrication	Charmaine Taneca
			Grace Celles
	18-10-2155	No prospective bidder/s	
18-10-2163			
COARE	18-10-2156	Tech Source	Jylene Tugay
PISD and DOE-OSECC	18-09-2126-A	No prospective bidder/s	

**B. Discussion and Presentation of Agenda**

1. Mr. Mangahas announced the titles and reference numbers of the projects for the information of the pre-bidding conference attendees, as follows:

ASTI Bldg., U.P. Technology Park Complex, C.P. Garcia Ave., Diliman, Quezon City, Philippines 1101

• Website: www.asti.dost.gov.ph • E-mail: info@asti.dost.gov.ph • Tel. No.s: +632 927-2541, +632 927-3502, +632 426-9759, +632 426-9760  
• Fax No.: +632 925-8598

PROCUREMENT PROJECT DESCRIPTION/DETAILS	TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC)
Invitation to Bid No. 18-09-2126-A Supply and Delivery of Laptop Computers for PISD and DOE-OSECC Projects	PhP714,075.00
Invitation to Bid No. 18-10-2154 Supply and Delivery of Wireless Mouse and Other Items	PhP767,200.00
Invitation to Bid No. 18-10-2155 Supply and Delivery of Various Electronic and Embedded Supplies	PhP1,924,313.00
Invitation to Bid No. 18-10-2156 Supply, Delivery and Installation of Mathematical Computing and Distributed Computing Server Software	PhP5,700,000.00
Invitation to Bid No. 18-10-2157 Supply and Delivery of Probe Type Sensor and Other Items	PhP20,759,300.00
Invitation to Bid No. 18-10-2158 Fabrication of Mechanical Frames for VLF Lightning Measurement Sensor	PhP360,000.00
Invitation to Bid No. 18-10-2163 Supply and Delivery of RF Cable Assembly and Other Items	PhP85,100.00

This was followed by a brief introduction of the BAC-1 members, BAC Secretariat, and End-user representatives.

2. Mr. Mangahas noted that there were no prospective bidders for the following:

Invitation to Bid No.	Description
18-09-2126-A	Supply and Delivery of Laptop Computers for PISD and DOE-OSECC Projects
18-10-2155	Supply and Delivery of Various Electronic and Embedded Supplies
18-10-2163	Supply and Delivery of RF Cable Assembly and Other Items

3. Mr. Mangahas explained that the purpose of having pre-bid conference is for the prospective bidders to ask queries and clarify information regarding the procurement project to ensure good and successful procurement process.
4. Mr. Mangahas asked the BAC Secretariat to play the DOST-ASTI video explaining the checklist of requirements and the changes in the procedure for public bidding as stated in the 2016 revised Implementing Rules and Regulations of Republic Act 9184. He reiterated the following instructions after playing the DOST-ASTI video:
- Questions asked by prospective bidders must still be asked via email or written form so that the BAC Secretariat can formally reply via issuance of a Supplemental Bid Bulletin (SBB);
  - Prospective bidders must read the Bidding Documents, especially the Bid Data Sheet (BDS);
  - Should there be a discrepancy between the DOST-ASTI video and the Philippine Bidding Documents (PBDs), the latter shall prevail;
  - Prospective bidders must modify Section VI. Schedule of Requirements and Section VII. Technical Specifications of the DOST-ASTI's PBDs, should there be amendments made via SBB; and
  - Prospective bidders must indicate COMPLY or NOT COMPLY in each parameter of the technical specifications, as provided for in Section VII of the DOST-ASTI's PBDs.
5. Mr. Mangahas informed the prospective bidder of the timeline of the procurement activities, with emphasis on the deadline for clarification request, as well as the submission and receipt of bids.

Activity	Schedule
Deadline of Potential Bidder's Clarification	02 November 2018
Deadline of SBB	05 November 2018
Date and Time of Submission of Bids	12 November 2018, 12:00 NN
Date and Time of Opening of Bids	12 November 2018, 1:30 PM

6. Mr. Mangahas explained the contents of the Invitation to Bid, BDS, and Schedule of Requirements per procurement project. Then, he asked the prospective bidders to propound clarifications including those in the technical requirements, as follows:

PROCUREMENT PROJECT DESCRIPTION/DETAILS	PROSPECTIVE BIDDER QUERY	REPLY/CLARIFICATION
Invitation to Bid No. 18-10-2154 Supply and Delivery of Wireless Mouse and Other Items	Request to amend the delivery period from thirty (30) to forty-five (45) calendar days.	End-user said that they already need the items. Hence, they will retain the requirement for delivery.
Invitation to Bid No. 18-10-2156 Supply, Delivery and Installation of Mathematical Computing and Distributed Computing Server Software	Would the End-user require proof of warranty? There are no warranties for software products.	End-user said that there will be no warranty for both items/lots.  Mr. Mangahas instructed the BAC Secretariat to delete the requirement via issuance of SBB.
Invitation to Bid No. 18-10-2157 Supply and Delivery of Probe Type Sensor and Other Items	Can the End-user relax the delivery of sample units?	End-user agreed and said that they will require sampling seven (7) calendar days upon issuance of Notice for Post Qualification.  Mr. Mangahas instructed to include modification in SBB.
	Request to amend the delivery period from thirty (30) to forty-five (45) calendar days.	End-user said that they already need the items. Hence, they will retain the requirement for delivery.
Invitation to Bid No. 18-10-2158 Fabrication of Mechanical Frames for VLF Lightning Measurement Sensor	When they can acquire the drawings, for reference?	Ms. Ramos said that they can get the drawings per request as the drawings require Non-Disclosure Agreement.
	Is it possible to extend the delivery to thirty (30) calendar days?	End-user said that they need the mechanical frames as they have scheduled deployments.

### C. Action Plan

Action Items	Due Date	Person Responsible	Remarks
SBB	05 November 2018	BAC Secretariat	

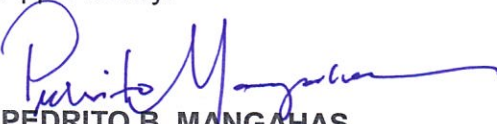
### D. Adjournment

There having no other remaining topic for discussion, the pre-bid conference was adjourned at around 3:30 in the afternoon.

Prepared by:

  
**KATHERINE B. RAMOS**  
 Head, BAC Secretariat

Approved by:

  
**PEDRITO B. MANGAHAS**  
 Chairperson, BAC-1



Republic of the Philippines  
Department of Science and Technology



**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**

ASTI - FM 03-36  
REV 01/27 Jul 2018

**BIDS AND AWARDS COMMITTEE**  
Tuesday, 30 October 2018  
ASTI Training Room, 1:30 PM

**PRE-BIDDING CONFERENCE  
ATTENDANCE SHEET**

NAME	COMPANY	EMAIL	TEL. NO.	SIGNATURE
JYUENE TRIGAY	TECH SOURCE	jytray.trigay@techsource.com	0928557073	<i>[Signature]</i>
Monala Characiver Ann S.	DOST-ASTI			<i>[Signature]</i>
CARLO PERICHO	ASTI			<i>[Signature]</i>
Cambridge Jay Samuel	ASTI			<i>[Signature]</i>
Arnold Naranan	ASTI			<i>[Signature]</i>
HAZEL THERESE C. UARD	ASTI			<i>[Signature]</i>
Mary Joy Daphne P. Padilla	ASTI			<i>[Signature]</i>
Janet V. Ramos	ASTI			<i>[Signature]</i>
Rene Manoloza	ASTI			<i>[Signature]</i>
Alex Nieves	Ace Electronic Tern	max@aceelectronic.com.ph	2030-3327	<i>[Signature]</i>
RAY AN ALMONTANA	EASTASIA SOLUTIONS TECH. CORP.	eastasia@tech@gmail.com	922-0905	<i>[Signature]</i>

Invitation to Bid No. 18-09-2126-A for the Supply and Delivery of Laptop Computers for PISD and DOE-OSECC Projects (ABC - P714,075.00) X

Invitation to Bid No. 18-10-2154 for the Supply and Delivery of Wireless Mouse and Other Items (ABC - P767,200.00) ✓

Invitation to Bid No. 18-09-2155 for the Supply and Delivery of Various Electronic and Embedded Supplies (ABC - P1,924,313.00) X

Invitation to Bid No. 18-10-2156 for the Supply, Delivery and Installation of Mathematical Computing and Distributed Computing Server Software (ABC - P5,700,000.00) ✓

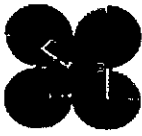
Invitation to Bid No. 18-09-2157 for the Supply and Delivery of Probe Type Sensor and Other Items (ABC - P20,759,300.00) ✓

Invitation to Bid No. 18-10-2158 for the Fabrication of Mechanical Frames for VLF Lightning Measurement Sensor (ABC - P360,000.00) ✓

Invitation to Bid No. 18-10-2163 for the Supply and Delivery of RF Cable Assembly and Other Items (ABC - P85,100.00) X

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Tuesday, 30 October 2018  
ASTI Training Room, 1:30 PM

**PRE-BIDDING CONFERENCE  
ATTENDANCE SHEET**

NAME	COMPANY	EMAIL	TEL. NO.	SIGNATURE
Charmaine Taneca	NSB Engineering Design and Fabrication	charmaine.taneca@nsbengineering.com.ph	(02) 886-7397 / 09257294613	<i>Charmaine Taneca</i>
Grace Celles	NSB Engineering Design and Fabrication	grace.guevarra@nsbengineering.com	(02) 837-2283 / 09198912154	<i>Grace Celles</i>
PEDS MAUSAHAS	DOST-ASTI			<i>Peds Mausahas</i>
JOANNA G. SYJULO	DOST-ASTI			<i>Joanna G. Syjulo</i>
MYLENE MONTON	DOST-ASTI			<i>Mylene Monton</i>
KATHERINE RAMOS	DOST-ASTI			<i>Katherine Ramos</i>

Invitation to Bid No. 18-09-2126-A for the Supply and Delivery of Laptop Computers for PID and DOE-OSECC Projects (ABC - P714,075.00)

Invitation to Bid No. 18-10-2154 for the Supply and Delivery of Wireless Mouse and Other Items (ABC - P767,200.00)

Invitation to Bid No. 18-09-2155 for the Supply and Delivery of Various Electronic and Embedded Supplies (ABC - P1,924,313.00)

Invitation to Bid No. 18-10-2156 for the Supply, Delivery and Installation of Mathematical Computing and Distributed Computing Server Software (ABC - P6,700,000.00)

Invitation to Bid No. 18-09-2157 for the Supply and Delivery of Probe Type Sensor and Other Items (ABC - P20,759,300.00)

Invitation to Bid No. 18-10-2158 for the Fabrication of Mechanical Frames for VLF Lightning Measurement Sensor (ABC - P360,000.00)

Invitation to Bid No. 18-10-2163 for the Supply and Delivery of RF Cable Assembly and Other Items (ABC - P85,100.00)

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