



12 December 2018

ASTI - BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL BULLETIN NO. BAC-2018-12-061

The ASTI Bids and Awards Committee (BAC) issues this supplemental bid bulletin to clarify, modify or amend items in the Bidding Documents and to reply to queries raised by the potential bidders through letters/emails for the information of all bidders for the procurement of:

Item:	Provision of One (1) Year Security Services with Supplies, Materials and Equipment
Approved Budget for the Contract:	₱2,480,917.88
Invitation to Bid No.:	18-11-2243
Purchase Request No.:	GAA-18-11-6847
Published Date (PhilGEPS):	30 November 2018

A. AMENDMENT TO BIDDING DOCUMENTS

REFERENCE	AMENDMENT/CHANGE/CLARIFICATION	
Section III. Bid Data Sheet Clause 29.2	FROM: Only income and business tax returns filed through the BIR Electronic Filing and Payment System or eFPS shall be accepted. The latest income and business tax returns are those that fall within the last six (6) months preceding the date of bid submission. Likewise, the following documents must be submitted for Post Qualification: 1. Security personnel list indicating the names, age, gender of the security personnel and their respective qualifications; 2. Submission of the following documents of each security personnel: a. Resume with photo b. Transcript of record c. Training certificates d. Medical certificate/clearance e. Drug test result 3. Certification that the winning bidder regularly remits mandated premiums to the following: a. Social Security System (SSS) b. Philippine Health Insurance Corporation (PhilHealth) c. Home Development Mutual Fund (PAGIBIG)	TO: Only income and business tax returns filed through the BIR Electronic Filing and Payment System or eFPS shall be accepted. The latest income and business tax returns are those that fall within the last six (6) months preceding the date of bid submission. Likewise, the following documents must be submitted for Post Qualification: 1. Security personnel list indicating the names, age, gender of the security personnel and their respective qualifications; 2. Submission of the following documents of each security personnel: a. Resume with photo b. Transcript of record c. Training certificates d. 2018 Medical certificate/clearance e. 2018 Drug test result 3. Certification that the winning bidder regularly remits mandated premiums to the following: a. Social Security System (SSS) b. Philippine Health Insurance Corporation (PhilHealth) c. Home Development Mutual Fund (PAGIBIG)

Section III.
Bid Data Sheet
Clause 32.4(f)

FROM:	TO:
<p>Additional documents relevant to the project required by the Procuring Entity to be submitted as part of the Technical Documents of the bid:</p> <ol style="list-style-type: none"> a. Proof of Authority of the Bidder's authorized representative/s; b. Duly conformed Schedule of Requirements as provided for in Section VI of the DOST-ASTI's Philippine Bidding Documents; c. Duly conformed Technical Specifications as provided for in Section VII of this Document; d. Statement from the Prospective Bidder that it will provide customer support after deployment of manpower personnel, which must include contact details of all personnel in charge of customer support such as, but not limited to: <ul style="list-style-type: none"> • Billing preparation/submission; • Premium remittances to SSS, PhilHealth and PAGIBIG; • Delivery of supplies, materials and equipment; and • Contract management. e. Duly licensed and registered Service Contractor in accordance with Department Order (DO) No. 18-A, Series of 2011 or DO No. 18-A-11 of the Department of Labor and Employment. Certification must be submitted; f. Membership certificate from the Philippine Association of Detective and Protective Agency Operators; g. Registration certificates from the following: <ul style="list-style-type: none"> • SSS • PhilHealth • PAGIBIG • Securities and Exchange Commission or Department of Trade and Industry h. Client/Customer Feedback Forms, with at least Very Satisfactory in rating, from one (1) government agency or private corporation, with whom the manpower service provider has a past or ongoing contract. 	<p>Additional documents relevant to the project required by the Procuring Entity to be submitted as part of the Technical Documents of the bid:</p> <ol style="list-style-type: none"> a. Proof of Authority of the Bidder's authorized representative/s; b. Duly conformed Schedule of Requirements as provided for in Section VI of the DOST-ASTI's Philippine Bidding Documents; c. Duly conformed Technical Specifications as provided for in Section VII of this Document; d. Statement from the Prospective Bidder that it will provide customer support after deployment of janitorial personnel, which must include contact details of all personnel in charge of customer support such as, but not limited to: <ul style="list-style-type: none"> • Billing preparation/submission; • Premium remittances to SSS, PhilHealth and PAGIBIG; • Delivery of supplies, materials and equipment; and • Contract management. e. Duly licensed and registered Service Contractor in accordance with Department Order (DO) No. 18-A, Series of 2011 or DO No. 18-A-11 of the Department of Labor and Employment. Certification must be submitted; Department of Labor and Employment (DOLE) registration certificate or any applicable existing rules and regulations issued by the DOLE; f. Membership certificate from the Philippine Association of Detective and Protective Agency Operators; g. Company-initiated benefits being offered to security guards, which are likewise expected to be given to those that will be hired under this Contract. It should be noted, however, that if the Security Agency does not have any company-initiated benefit, this should be stated in writing; h. Registration certificates from the following: <ul style="list-style-type: none"> • SSS • PhilHealth • PAGIBIG • Securities and Exchange Commission or Department of Trade and Industry i. One (1) Client/Customer Feedback Forms, with at least Very Satisfactory

			in rating, from at least one (1) government agency, with whom the Security Agency has a past or ongoing contract
Section VII. Technical Specifications		<p>FROM:</p> <p>I. QUALIFICATIONS OF THE CONTRACTOR</p> <p>A. Should have at least five (5) years of experience in providing security services to a government agency;</p> <p>B. Must be a member of the Philippine Association of Detective and Protective Agency Operators (PADPAO) in good and active standing;</p> <p>C. Must be a duly licensed and registered Service Contractor in accordance with Department Order No. 150, Series of 2016 or D.O. No. 150-16;</p> <p>D. Must be duly registered with the Securities and Exchange Commission, Department of Trade and Industry, or Cooperative Development Authority;</p> <p>E. Must be duly registered with the Social Security System (SSS), Home Development Mutual Fund (PAGIBIG) and Philippine Health Insurance Corporation (PHILHEALTH);</p> <p>F. Must be duly registered with the Bureau of Internal Revenue;</p> <p>G. Net Financial Contracting Capacity at least equal to the ABC or Committed Line of Credit at least equal to 10% of ABC; and</p> <p>H. Must present at least one (1) Client/Customer Feedback Form, with at least Very Satisfactory Rating, from one (1) government agency, with whom the Contractor has a past or ongoing Contract.</p>	<p>TO:</p> <p>I. QUALIFICATIONS OF THE CONTRACTOR</p> <p>A. Should have at least five (5) years of experience in providing security services to a government agency;</p> <p>B. Must be a member of the Philippine Association of Detective and Protective Agency Operators (PADPAO) in good and active standing;</p> <p>C. Must be a duly licensed and registered Service Contractor in accordance with Department Order No. 150, Series of 2016 or D.O. No. 150-16 by the DOLE;</p> <p>D. Must be duly registered with the Securities and Exchange Commission, Department of Trade and Industry, or Cooperative Development Authority;</p> <p>E. Must be duly registered with the Social Security System (SSS), Home Development Mutual Fund (PAGIBIG) and Philippine Health Insurance Corporation (PHILHEALTH);</p> <p>F. Must be duly registered with the Bureau of Internal Revenue;</p> <p>G. Net Financial Contracting Capacity at least equal to the ABC or Committed Line of Credit at least equal to 10% of ABC; and</p> <p>H. Must present at least one (1) Client/Customer Feedback Form, with at least Very Satisfactory Rating, from one (1) government agency, with whom the Contractor has a past or ongoing Contract.</p>
		<p>II. WORK SCHEDULE</p> <p>The Security Agency must provide five (5) security personnel, one (1) of which will be designated as the Head Guard, who shall observe the following schedules:</p> <p>A. Four (4) Guards – Twelve (12) hours duty, seven (7) days per week (day and night, shifting)</p> <p>B. One (1) Guard – Twelve (12) hours duty, five (5) days per week, excluding holidays</p> <p>The Contractor shall make available, at its own expense, such number of relievers as may be</p>	<p>II. WORK SCHEDULE</p> <p>The Security Agency must provide five (5) security personnel, one (1) of which will be designated as the Head Guard, who shall observe the following schedules:</p> <p>A. Four (4) Guards – Twelve (12) hours duty, seven (7) days per week (day and night, shifting)</p> <p>B. One (1) Guard – Twelve (12) hours duty, five (5) days per week, excluding holidays</p> <p>The Contractor shall make available, at its own expense, such number of relievers as may be</p>

	<p>necessary, who are ready to take over the duty schedules of those regularly assigned guards who either report late or are absent for the day at no cost to DOST-ASTI.</p> <p>At no instance shall a guard be permitted to render service beyond a period of twelve (12) hours continuously. A violation of this condition shall be considered sufficient ground to terminate the contract. The Security Agency is required to submit a detailed security plan effecting proper work schedule.</p>	<p>necessary, who are ready to take over the duty schedules of those regularly assigned guards who either report late or are absent for the day at no cost to DOST-ASTI.</p> <p>At no instance shall a guard be permitted to render service beyond a period of twelve (12) hours continuously and not more than six (6) consecutive days. A violation of this condition shall be considered sufficient ground to terminate the contract. The Security Agency is required to submit a detailed security plan effecting proper work schedule.</p>
	<p>V. SUPPLIES, MATERIALS AND EQUIPMENT</p> <p>A. The Security Agency shall provide the following:</p> <ol style="list-style-type: none"> 1. Prescribed basic uniform, which includes: <ol style="list-style-type: none"> a. Night stick or baton b. Whistle c. Flashlight d. First aid kit e. Handcuffs f. Teargas g. Tickler h. Ball pen 2. One (1) motorcycle, duly registered 3. Metal detectors, two (2) units 4. Licensed communication radio, five (5) units 5. Service firearms, five (5) units <ol style="list-style-type: none"> a. Firearms must be in good condition b. Covered with license by PNP c. With complete load of ammunition d. No "paltik revolvers" should be issued to the security personnel e. With duty detail order 6. Security/Reflector vest, three (3) pieces 7. Timepiece, one (1) unit 8. Visitor identification badges/cards (numbers 1-80) with shelf or tray 9. Office supplies, which include: <ol style="list-style-type: none"> a. Logbook, fifteen (15) pieces b. Ball pen, one (1) box, color blue <p>Other materials/equipment to be provided by the Security Agency shall be subject for approval of the DOST-ASTI.</p> <p>Loss, maintenance, repair and replacement of tools/equipment necessary and incidental to the performance of obligations stated in this document shall be for the account of the Security Agency.</p> <p>Delivery of required materials, tools and equipment shall be at the DOST-ASTI, on the first day of posting of security personnel, to be inspected by the Agency's representative/s.</p>	<p>V. SUPPLIES, MATERIALS AND EQUIPMENT</p> <p>A. The Security Agency shall provide the following:</p> <ol style="list-style-type: none"> 1. Prescribed basic uniform, which includes: <ol style="list-style-type: none"> a. Night stick or baton b. Whistle c. Flashlight d. First aid kit e. Handcuffs f. Teargas g. Tickler h. Ball pen 2. One (1) motorcycle, duly registered. Gasoline expenses will be an additive cost. 3. Metal detectors, two (2) units 4. Licensed communication radio, five (5) three (3) units 5. Service firearms, five (5) three (3) units <ol style="list-style-type: none"> a. Firearms must be in good condition b. Covered with license by PNP c. With complete load of ammunition d. No "paltik revolvers" should be issued to the security personnel e. With duty detail order 6. Security/Reflector vest, three (3) pieces 7. Timepiece, one (1) unit 8. Visitor identification badges/cards (numbers 1-80) with shelf or tray 9. Office supplies, which include: <ol style="list-style-type: none"> a. Logbook, fifteen (15) pieces b. Ball pen, one (1) box, color blue <p>Other materials/equipment to be provided by the Security Agency shall be subject for approval of the DOST-ASTI.</p> <p>Loss, maintenance, repair and replacement of tools/equipment necessary and incidental to the performance of obligations stated in this document shall be for the account of the Security Agency.</p> <p>Delivery of required materials, tools and equipment shall be at the DOST-ASTI, on the first day of posting of security personnel, to be inspected by the Agency's representative/s.</p>

B. RESPONSE TO QUERIES

QUERY/ISSUE	BAC/END-USER RESPONSE/CLARIFICATION
<p>Request to use PADPAO rate for the total amount to government and guard and for admin 20% based on the total amount to government and guard per DOLE Department Order No. 150-2016.</p>	<p>Section 4(b) of the DOLE Department Order (DO) No. 150-2016 or the Revised Guidelines Governing Employment and Working Conditions of Security Guards and Other Private Security Personnel in the Private Security Agency states that:</p> <p><i>"The place of work and terms and conditions governing the contracting arrangement which shall include the agreed amount of the security services to be rendered and the standard administrative fee of not less than twenty percent (20%) of the total contract cost."</i></p> <p>Since not less than twenty percent (20%) administrative fee of the total contract cost is a directive contained in the DOLE DO No. 150-2016, agencies must comply with the policy.</p> <p>Prospective bidders may use the prescribed computations, rates and/or pro-forma, issued by the PADPAO. However, prospective bidders <u>must ensure</u> that the rates and other requirements prescribed by Philippine laws and guidelines, i.e., Republic Act No. 5487 (The Private Security Agency Law), Republic Act No. 7641 (Retirement Pay Law), DOLE DO No. 150-2016, among others, for standard salaries and benefits for security guards/personnel will not be compromised. In addition, prospective bidders must present the following computations, <u>using the attached form (Annex "A")</u>, based on the applicable/recent wage order issued by the DOLE-National Wages and Productivity Commission in the National Capital Region and <u>the form must be enclosed in the Financial Component of the bid:</u></p> <ul style="list-style-type: none"> a) Cost distribution per month for five (5) days; and b) Cost distribution per month for seven (7) days. <p>The aforementioned cost distributions and the cost of supplies, materials and equipment must be totaled and accordingly, reflected by prospective bidders in: 1) the Bid Form and 2) the Price Schedule (For Goods Offered from Abroad/For Goods Offered From Within the Philippines) using the prescribed format in the DOST-ASTI Philippine Bidding Documents.</p>
<p>No ongoing government and private contracts</p>	<p>Prospective bidders must still submit the Statement and indicate "NONE" in appropriate columns, should bidders have no ongoing government and private contracts. Please note, however, that all documents submitted to this Committee shall be subjected to post qualification evaluation as prescribed in Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.</p>

All prospective bidders are required to modify the form for Conformity with Technical Specifications, Section VII. of the DOST-ASTI Philippine Bidding Documents, to manifest amendments made in this Supplemental Bid Bulletin. Attached hereto is the revised Terms of Reference (Annex "B") which must be duly complied with by the prospective bidders.

Please be guided accordingly.

Prepared by:


KATHERINE B. RAMOS
 Head, BAC Secretariat

Approved by:


PEDRITO B. MANGAHAS
 Chairperson, BAC-1

**DOST-ASTI
COST DISTRIBUTION PER MONTH
SECURITY SERVICES**

	12 HRS. 5 DAYS	12 HRS. 7 DAYS
Daily Minimum Wage ("W")		
COLA per Day		
Average Monthly Wage		
Night Differential		
Ave. Monthly Pay with Night Differential		
Overtime Pay		
13th Month Pay		
5-Day Incentive Pay		
Cost of Uniform		
Cost of Living Allowance		
DIRECTLY TO GUARD		
Retirement Pay ("W" x 22.5/12)		
SSS Premium		
PhilHealth		
State Insurance Fund		
Pag-IBIG Fund Premium		
EMPLOYER'S SHARE TO GOV'T IN FAVOR OF THE GUARD		
TO GUARD & GOV'T.		
Administrative Cost (DOLE DO 150-2016)		
TOTAL AMOUNT BEFORE TAX		
Value Added Tax (12%)		
MINIMUM CONTRACT RATE		
MINIMUM CONTRACT RATE FOR 12 HOURS		
NO. OF PERSONNEL		
TOTAL BILL PER MONTH		
TOTAL BID FOR ONE (1) YEAR		

**TERMS OF REFERENCE FOR THE PROCUREMENT OF
ONE (1) YEAR SECURITY SERVICES**

I. OBJECTIVE

To acquire a reputable security agency, which can provide best security service to the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI).

II. BUDGET

The engagement of Security Agency shall be for the period of one (1) year, with a total Approved Budget for the Contract (ABC) amounting to **Two Million Four Hundred Eighty Thousand Nine Hundred Seventeen & 88/100 Pesos (P2,480,917.88)**.

III. PLACE OF ASSIGNMENT

All security personnel shall be assigned to the DOST-ASTI, CP Garcia Ave., UP Technopark Complex, UP Campus, Diliman, Quezon City 1101.

IV. QUALIFICATIONS OF THE CONTRACTOR

The qualifications of the Contractor are:

- A. Should have at least five (5) years of experience in providing security services to a government agency;
- B. Must be a member of the Philippine Association of Detective and Protective Agency Operators (PADPAO) in good and active standing;
- C. Must be a duly licensed and registered Service Contractor by the Department of Labor and Employment;
- D. Must be duly registered with the Securities and Exchange Commission, Department of Trade and Industry, or Cooperative Development Authority;
- E. Must be duly registered with the Social Security System (SSS), Home Development Mutual Fund (PAGIBIG) and Philippine Health Insurance Corporation (PHILHEALTH);
- F. Must be duly registered with the Bureau of Internal Revenue;
- G. Net Financial Contracting Capacity at least equal to the ABC or Committed Line of Credit at least equal to 10% of ABC; and
- H. Must present at least one (1) Client/Customer Feedback Form, with at least Very Satisfactory Rating, from one (1) government agency, with whom the Contractor has a past or ongoing Contract.

V. WORK SCHEDULE

The Security Agency must provide five (5) security personnel, one (1) of which will be designated as the Head Guard, who shall observe the following schedules:

- A. Four (4) Guards – Twelve (12) hours duty, seven (7) days per week (day and night, shifting)

- B. One (1) Guard – Twelve (12) hours duty, five (5) days per week, excluding holidays

The Contractor shall make available, at its own expense, such number of relievers as may be necessary, who are ready to take over the duty schedules of those regularly assigned guards who either report late or are absent for the day at no cost to DOST-ASTI.

At no instance shall a guard be permitted to render service beyond a period of twelve (12) hours continuously and not more than six (6) consecutive days. A violation of this condition shall be considered sufficient ground to terminate the contract. The Security Agency is required to submit a detailed security plan effecting proper work schedule.

VI. QUALIFICATIONS OF SECURITY PERSONNEL

The minimum qualifications of security personnel are as follows:

- A. Valid license issued by the Philippine National Police (PNP) /Supervisory Office on Security and Investigation Agencies (SOSIA) and PADPAO;
- B. For security guards, must have completed at least one (1) year in college;
- C. For Head Guard/Security Officer, must completed at least two (2) years in college or if an ex-military (Armed Forces of the Philippines or PNP), with rank of sergeant;
- D. Must be computer literate and capable of operating CCTV monitoring system;
- E. Physically and mentally fit;
- F. Must have passed the neuropsychiatric and drug tests conducted by any Philippine Government accredited hospital/center. Expenses for said tests are chargeable to the Contractor;
- G. Must have no derogatory record;
- H. Must have undergone training in handling firearms with appropriate certificate and/or licenses;
- I. Has undergone basic in-service training from accredited schools for security guards and supervisory training for security officer; and
- J. Must submit, upon effectivity of contract, clearances from the NBI, Police, Barangay and Court which must be valid as of the date of opening of bid and subject to renewal, if the same should expire during the contract implementation.

In addition to the above requirements, the Contract is required to submit profile of Head Guard and security guards, which must be attested by its authorized signatory.

VII. SCOPE OF SERVICES

The scope of services or requirements shall include, but not limited to the following:

- A. Protection of Life and Property
 - 1. Observance of rigid inspection of personal belongings of clients/visitors at all entrances.

2. Implementation of issuance "visitor identification badge/card" for visitors and non-employee affiliates of DOST-ASTI.

B. Maintenance of Peace and Order

1. Guarantee that all DOST-ASTI employees and clients are safe from harm which may arise from internal/external chaos and public disorder.
2. Guard against incidence of theft and other misdemeanors which may constitute breach of peace and order inside DOST-ASTI premises.

C. Strict Observance of DOST-ASTI Policies, Rules and Regulations on Security

1. Strictly observe, enforce and adhere to the DOST-ASTI's rules and regulations as it applies to the security and well-being of the Agency, its employees and clients.

D. Other Duties and Functions

1. Protect entire work area occupied by the DOST-ASTI, its employees and clients against unauthorized intrusion, internal or external commotion.
2. Check, entertain and assist clients or visitors entering DOST-ASTI premises.
3. Strictly maintains official logbook or record of all incoming and outgoing persons, vehicles, movements of DOST-ASTI properties, among others.
4. Records DOST-ASTI employees' time in and out.
5. After office hours, conduct routine patrol or inspection of the building and report unusual activities or threat to security to the Head Guard.
6. Record all employees rendering overtime services and all other office personnel who are still in the DOST-ASTI premises after office hours.
7. Ensure that all doors and windows of DOST-ASTI building are secured and all electrical connections and lights are turned off. Before the start of office hours, inspect all areas for any sign of forced entry.
8. Assist in the implementation of DOST-ASTI rules and regulations such as wearing of prescribed office uniforms, identification cards, among others.

VIII. SUPPLIES, MATERIALS AND EQUIPMENT

A. The Security Agency shall provide the following:

1. Prescribed basic uniform, which includes:
 - a. Night stick or baton
 - b. Whistle
 - c. Flashlight
 - d. First aid kit
 - e. Handcuffs
 - f. Teargas
 - g. Tickler
 - h. Ball pen

2. One (1) motorcycle, duly registered. Should gasoline expenses be incurred, the Security Agency shall include in or submit a billing to the DOST-ASTI.
 3. Metal detectors, two (2) units
 4. Licensed communication radio, three (3) units
 5. Service firearms, three (3) units
 - a. Firearms must be in good condition
 - b. Covered with license by PNP
 - c. With complete load of ammunition
 - d. No "paltik revolvers" should be issued to the security personnel
 - e. With duty detail order
 6. Security/Reflector vest, three (3) pieces
 7. Timepiece, one (1) unit
 8. Visitor identification badges/cards (numbers 1-80) with shelf or tray
 9. Office supplies, which include:
 - a. Logbook, fifteen (15) pieces
 - b. Ball pen, one (1) box, color blue
- B. Other materials/equipment to be provided by the Security Agency shall be subject for approval of the DOST-ASTI.
- C. Loss, maintenance, repair and replacement of tools/equipment necessary and incidental to the performance of obligations stated in this document shall be for the account of the Security Agency.
- D. Delivery of required materials, tools and equipment shall be at the DOST-ASTI, on the first day of posting of security personnel, to be inspected by the Agency's representative/s.

IX. OTHER MATTERS

- A. Furnishing of Bond** - The Contractor shall furnish the DOST-ASTI with a valid and sufficient Performance Bond in accordance with the rules set forth under Government Procurement Reform Act (R.A. No. 9184) and its 2016 Implementing Rules and Regulations (IRR).
- B. Wage and Mandated Benefit Increase** - Should there be any wage or mandated benefit (i.e., SSS, PAGIBIG and PHILHEALTH) increase in favor of the assigned security personnel subsequent to the execution of the Contract pursuant to a Law, Executive Order, Decree or Wage Order, the Security Agency must inform the DOST-ASTI in writing of the wage increase to allow the latter to undertake the appropriate measures to address the same before its implementation.
- C. Billing and Submission of Documents** - The Security Agency shall furnish DOST-ASTI a billing, together with copies of payroll, remittances with official receipt of SSS, PAG-IBIG, PHILHEALTH and other state insurance fund contributions for all security personnel assigned, every 15th day of the month.

Should the Security Agency fail to comply, DOSTASTI shall withhold the payment for the current month until the latter shall have complied with subject requirement.

- D. Employer-Employee Relationship** - The DOST-ASTI shall not be responsible for any claims for general injury, including death sustained by the security personnel or any third person arising out of or in the course of the performance of the functions of the janitors pursuant to this contract. It is expressly understood that no employee-employer relationship exists between the parties or of their employees, representatives and agents.
- E. Liability for Losses and Damages** - The Security Agency shall be responsible for any loss or damage that may be incurred by its security personnel. The DOST-ASTI may suspend or withhold whatever contract payments may be due the Security Agency should they fail to pay such losses or damages within fifteen (15) days from the date of notice, or until such loss or damage shall have been duly paid, restituted or repaired by the Security Agency, or go after the Performance Bond set forth in this Contract. Likewise, the DOST-ASTI has the option to demand payment for the replacement value of the lost properties, or its replacement by another at least substantially in the same condition as the former.
- F. Compliance with the DOST-ASTI Rules and Regulations** - Maintain effective discipline and full control and supervision over the security personnel assigned under this Contract, as well as the manner of performance of their duties. However, the Security Agency binds itself to cause the implementation and enforcement of any and all rules, regulations or directives that DOST-ASTI may issue concerning the conduct of said security personnel.
- G. Extension Clause** - Extension of Contract is subject to the provisions of R.A. No. 9184 and its 2016 IRR. The extended term shall automatically terminate upon effectivity of a new contract.

I HEREBY ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO COMPLY WITH ALL REQUIREMENTS STATED IN THE TERMS OF REFERENCE.

Name : _____
Designation : _____
Company Name : _____
Date : _____