



01 October 2018

ASTI - BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL BULLETIN NO. BAC-2018-10-040

Outsourcing of Manpower Complement for EPIC Project

The ASTI Bids and Awards Committee (BAC) issues this supplemental bid bulletin to clarify, modify or amend items in the Bidding Documents and to reply to queries raised by the potential bidders through letters/emails for the information of all bidders for the procurement of:

Item: Outsourcing of Manpower Complement for EPIC Project
 Approved Budget for the Contract: PhP783,072.12
 Invitation to Bid No.: 18-08-2039-A
 Purchase Request No.: EPIC-18-07-6169
 Published Date (PhilGEPS): 20 September 2018

A. AMENDMENT TO BIDDING DOCUMENTS

REFERENCE	AMENDMENT/CHANGE/CLARIFICATION																								
<p>Section VI. Schedule of Requirements</p>	<p>FROM:</p> <table border="1" data-bbox="589 1041 1442 1161"> <thead> <tr> <th>Item/Lot Number</th> <th>Description</th> <th>Qty.</th> <th>Unit</th> <th>Delivered, Weeks/Months</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Outsourcing of Manpower Complement</td> <td>1</td> <td>Lot</td> <td>05 November 2018</td> </tr> </tbody> </table> <p>TO:</p> <table border="1" data-bbox="589 1253 1442 1373"> <thead> <tr> <th>Item/Lot Number</th> <th>Description</th> <th>Qty.</th> <th>Unit</th> <th>Delivered, Weeks/Months</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Outsourcing of Manpower Complement</td> <td>1</td> <td>Lot</td> <td>05 November 2018 - 31 December 2018</td> </tr> </tbody> </table>					Item/Lot Number	Description	Qty.	Unit	Delivered, Weeks/Months	1	Outsourcing of Manpower Complement	1	Lot	05 November 2018	Item/Lot Number	Description	Qty.	Unit	Delivered, Weeks/Months	1	Outsourcing of Manpower Complement	1	Lot	05 November 2018 - 31 December 2018
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<p>Section VII. Technical Specifications</p>	<p>Miscellaneous:</p> <table border="1" data-bbox="565 1485 1458 2307"> <thead> <tr> <th data-bbox="565 1485 1024 1515">FROM:</th> <th data-bbox="1024 1485 1458 1515">TO:</th> </tr> </thead> <tbody> <tr> <td data-bbox="565 1515 1024 1789"> <p>6. The DOST-ASTI has the right to recommend the termination of assigned personnel in case violation of rules and regulations, as well as internal policies of the DOST-ASTI, or any other reasonable cause.</p> </td> <td data-bbox="1024 1515 1458 1789"> <p>6. The DOST-ASTI has the right to recommend the termination replacement of assigned personnel in case violation of rules and regulations, as well as internal policies of the DOST-ASTI, or any other reasonable cause.</p> </td> </tr> <tr> <td data-bbox="565 1789 1024 2307"> <p>14. The CONTRACTOR shall guarantee for the loss or damage of the DOST-ASTI's property, unless it has been duly established after investigation that said loss or damage did not result from the act, omission, negligence or fault of the CONTRACTOR or any of its employees. Such loss or damage must be reported in writing to the CONTRACTOR within five (5) working days from occurrence or discover thereof. When such loss or damage is caused by force majeure or fortuitous event, the</p> </td> <td data-bbox="1024 1789 1458 2307"> <p>14. The CONTRACTOR shall guarantee for the loss or damage of the DOST-ASTI's property, unless it has been duly established after investigation that said loss or damage did not result from the act, omission, negligence or fault of the CONTRACTOR or any of its employees. Such loss or damage must be reported in writing to the CONTRACTOR within five (5) fifteen (15) working days from occurrence or discover thereof. When such loss or damage is caused by force</p> </td> </tr> </tbody> </table>					FROM:	TO:	<p>6. The DOST-ASTI has the right to recommend the termination of assigned personnel in case violation of rules and regulations, as well as internal policies of the DOST-ASTI, or any other reasonable cause.</p>	<p>6. The DOST-ASTI has the right to recommend the termination replacement of assigned personnel in case violation of rules and regulations, as well as internal policies of the DOST-ASTI, or any other reasonable cause.</p>	<p>14. The CONTRACTOR shall guarantee for the loss or damage of the DOST-ASTI's property, unless it has been duly established after investigation that said loss or damage did not result from the act, omission, negligence or fault of the CONTRACTOR or any of its employees. Such loss or damage must be reported in writing to the CONTRACTOR within five (5) working days from occurrence or discover thereof. When such loss or damage is caused by force majeure or fortuitous event, the</p>	<p>14. The CONTRACTOR shall guarantee for the loss or damage of the DOST-ASTI's property, unless it has been duly established after investigation that said loss or damage did not result from the act, omission, negligence or fault of the CONTRACTOR or any of its employees. Such loss or damage must be reported in writing to the CONTRACTOR within five (5) fifteen (15) working days from occurrence or discover thereof. When such loss or damage is caused by force</p>														
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	16. The personnel to be assigned under this contract must be trained and with Adequate experience, physically and mentally fit, courteous and honest, and are provided by the CONTRACTOR with identification cards.	16. The personnel to be assigned under this contract must be trained and with Adequate experience, physically and mentally fit, courteous and honest, and are provided by the CONTRACTOR with identification cards. <u>The CONTRACTOR must likewise provide the DOST-ASTI all copies of personnel files, i.e., 201 file.</u>
	21. The CONTRACTOR should provide a detailed computation (using the provide template) for each position. Said computation will form part of the contract shall be the basis for billing purposes.	21. The CONTRACTOR should provide a detailed computation (using the provide template) for each position. Said computation will form part of the contract shall be the basis for billing purposes. <u>Please see attached file.</u>

B. RESPONSE TO QUERIES


QUERY/ISSUE	BAC/END-USER RESPONSE/CLARIFICATION
Not applicable.	

Please be guided accordingly.

Prepared by:


KATHERINE B. RAMOS
 Head, BAC Secretariat

Approved by:


PEDRITO B. MANGAHAS
 Chairperson, BAC-1

Billing Rate per Month
 (Monday - Friday/5 days a week)

POSITION TITLE: _____

EMPLOYEE RATE PER DAY ("W")		
A) AMOUNT PAYABLE TO THE EMPLOYEE		
	Basic Pay (W x 261 days / 12 months)	
	Incentive Leave Benefits (5 days) (W x 5 days / 12 months)	
	13th Month Pay (Basic Pay / 12 months)	
SUB-TOTAL (A)		
B) AMOUNT PAYABLE TO THE GOVERNMENT		
	Pag-IBIG Contribution	
	SSS Contribution	
	PHIC Premiums	
	ECC	
SUB-TOTAL (B)		
TOTAL PAID TO CONTRACTUAL & GOVT. (A + B)		
C) Administrative Cost		
D) ADD: Value-Added Tax (12%)		
TOTAL BILL PER MONTH (A + B + C + D)		