



ASTI-FM 03-10  
REV 0/2 APR 2018

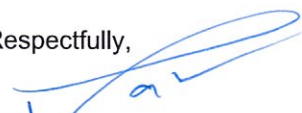
**DOST-ASTI Bids and Awards Committee  
REQUEST FOR QUOTATION**

<b>Kind of Procurement Activity:</b>	Negotiated Procurement: Small-value Procurement		
<b>Deadline of Submission of Bids:</b>	Sep-18-2018, 2:00 PM		
<b>RFQ No.:</b>	18-09-2122	<b>Date:</b>	September-13-2018
<b>PR No.:</b>	GAA-18-08-6253	<b>Date:</b>	August-10-2018

The Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers, contractors or distributors, to submit their quotations, together with their eligibility documents for the item(s) listed below. Guidelines regarding the format and eligibility documents needed are listed at the box below the item(s) to be procured.

Quotations may be electronically mailed at [bac-sec@asti.dost.gov.ph](mailto:bac-sec@asti.dost.gov.ph) or it may be submitted via fax or by delivering it to the office on or before the deadline. For inquiries, you may call the number - 426-7423 and look for ASTI's BAC Secretariat

Respectfully,

  
**PAUL JOHN M. SERRANO**  
Chairperson, BAC-2

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p><b>Fabrication, Installation and Transport of DIWATA-2 replica and MAYA-1 Cubesatellite Replica</b> Fabrication, Installation and Transport of DIWATA-2 replica and MAYA-1 Cubesatellite Replica</p> <p>A.1 DIWATA 3D Model i. Size: Approx. 55cm(W) x 35(D) x 55in(H) ii. Design: Life-size 3D model of DIWATA-2 satellite with foldable acrylic transparent display case preferably removal during actual exhibition iii. Materials: 1) Preferred materials for DIWATA 3D Model: Aluminum iv. Design: Supplier shall submit proposed mock-up design for final approval from DOST-ASTI</p> <p>A.2 DIWATA 3D Model display stand that serves as exhibit travel case i. Approximately 1 meter display table height ii. Support DIWATA 3D Model size specified above iii. Stand should be able to secure the DIWATA 3D Model base iv. Design: Supplier shall submit proposed design for approval from DOST-ASTI</p> <p>A.3 Exhibit Travel Case i. External dimension (approx.) 1) DIWATA-2 Model case should fit the DIWATA 3D</p>	1	lot	400000.00	400,000.00

ASTI Bldg., U.P. Technology Park Complex, C.P. Garcia Ave., Diliman, Quezon City, Philippines 1101

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Model

Approximate size:

- a) Width - 77cm
- b) Depth - 40cm
- c) Height - 77cm
- D) weight when completed: preferably lesser than 150 kgs

- ii. Designed to facilitate removal of DIWATA 3D Model
- iii. Twist type lock for each side (total 4)
- iv. Ball corners (stackable)
- v. Heavy duty handles
- vi. Chrome plated aluminum L angle bar brace
- vii. Lockable caster wheels
- viii. Aluminum tongue and groove lid
- ix. Nylon strap stopper with side release buckles
- x. At least 0.5in plywood panels
- xi. At least 0.5in heavy foam interior
- xii. Fiberglass exterior
- xiii. Case must be stackable
- xiv. With sticker label (logo and text to be provided by DOST-ASTI)
- xv. Supplier must submit drawing schematic for approval by DOST-ASTI prior to production

**B.1 MAYA 1**

- i Actual size of Replica 10cm x 10cm
- ii. Inclusive of display stand and heavy duty travel case similar to DIWATA-2 specifications
- iv. Design similar to attached picture

**IMPORTANT NOTES:**

- i. Warranties: One (1) year warranty
- ii. Price is inclusive of all government fees and taxes
- iii. Cost inclusive of set up/packing and delivery/pick up of said units to assigned pick up and delivery area.
- iv. The item should be delivered to ASTI within 5 days upon the issuance of NTP .

**TOTAL APPROVED BUDGET FOR THE CONTRACT:**

**Php 400,000.00**

**GUIDELINES**

**A. Submission of Quotations**

1. The quotation should include the RFQ or the P.R. Number found above.
2. Pictures or brand/model names or numbers, if applicable, should be specified in the quotation.
3. The quotations shall include the signature of the company's representatives.

**B. Eligibility Requirements**

As per GPPB No. 21-2017 amending the Annex H of the 2016 R-IRR of RA 9184, the following shall be submitted:

**For procurement of goods:**

1. PhilGEPS Certificate of Plantinum Membership  
**Note:** If unavailable, submit the following:
  - a. PhilGEPS Registration Number
  - b. Mayor's Permit or BIR Certificate of Registration
2. Income/Business Tax Return  
**Note:** Applicable only for ABCs above Php500,000.00
3. Omnibus Sworn Statement

**Note:** Applicable only for ABCs above Php50,000.00 and must be submitted upon post-qualification

**For procurement of infrastructure:**

1. The requirements for goods.
2. Valid PCAB License.

**For procurement of consulting services:**

1. The requirements for goods.
2. Valid PRC License or Curriculum Vitae.

**NOTE:** For new suppliers, submit a BIR Certificate of Registration for accounting purposes.

**C. Terms and Conditions**

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid.
2. For all kinds of procurement, the bidder who passed the bid evaluation shall submit a duly notarized omnibus sworn statement, unless otherwise provided.
3. All transactions are subject to creditable withholding tax; and final Value Added Tax (VAT) or percentage tax per revenue regulation/s of the Bureau of Internal Revenue (BIR).
4. A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services shall be charged as liquidated damages for every day of delay of the delivery.
5. The Advanced Science and Technology Institute reserves the right to accept or reject any proposal, to annul the bidding process, and to reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected proponent or proponents.