



Republic of the Philippines
Department of Science and Technology

ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



ASTI-FM 03-10
REV 0/2 APR 2018

**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement:Small-value Procurement		
Deadline of Submission of Bids:	Sep-07-2018, 2:00 PM		
RFQ No.:	18-09-2092	Date:	September-03-2018
PR No.:	GAA-18-08-6567	Date:	August-30-2018

The Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers, contractors or distributors, to submit their quotations, together with their eligibility documents for the item(s) listed below. Guidelines regarding the format and eligibility documents needed are listed at the box below the item(s) to be procured.

Quotations may be electronically mailed at bac-sec@asti.dost.gov.ph or it may be submitted via fax or by delivering it to the office on or before the deadline. For inquiries, you may call the number - 426-7423 and look for ASTI's BAC Secretariat

Respectfully,

PAUL JOHN M. SERRANO
Chairperson, BAC-2

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>Lapel (omnidirectional lavalier microphone) be rotated 360° accordingly for best sound high-band VHF provides pure sound. Record audio up to 60 meters away with no obstacle. Real-time monitor. Volume control wheel. LED indicator indicates the battery life. Power provided by LR6/AA size alkaline battery. Includes a belt-pack transmitter, camera mountable receiver and an omnidirectional lavalier microphone.</p> <p>Notes: - supplier must provide breakdown and model number of each item in their proposal - supplier must provide heavy duty casing for all items - with manufacturer's warranty (parts and service) - delivery: on or before Oct. 01, 2018</p>	4	pc	6250.00	25,000.00
2	<p>Wireless Microphone Receiver model Rechargeable Carrier Frequency 500-850MHz Frequency steadying 30PPM Sensitivity 3uV30dB S/N F/N Ratio 80dB P/N Ratio 70dB Audio Output 1/4",3 pin XLR (0-774mV) Antenna BN</p> <p>Notes: - supplier must provide breakdown and model number of each item in their proposal</p>	5	pc	7500.00	37,500.00

ASTI Bldg., U.P. Technology Park Complex, C.P. Garcia Ave., Diliman, Quezon City, Philippines 1101
• Website: www.asti.dost.gov.ph • E-mail: info@asti.dost.gov.ph • Tel. No.s: +632 927-2541, +632 927-3502, +632 426-9759, +632 426-9760
• Fax No.: +632 925-8598

	- supplier must provide heavy duty casing for all items - with manufacturer's warranty (parts and service) - delivery: on or before Oct. 01, 2018				
3	Wired Microphone Frequency response tailored for vocals, with brightened midrange and bass rolloff Uniform cardioid pickup pattern isolates the main sound source and minimizes background noise Pneumatic shock-mount system cuts down handling noise Effective, built-in spherical wind and pop filter Supplied with break-resistant stand adapter which rotates 180 degrees Legendary Shure quality, ruggedness and reliability Cardioid (unidirectional) dynamic Frequency response: 50 to 15,000 Hz with receiver and bag Notes: - supplier must provide breakdown and model number of each item in their proposal - supplier must provide heavy duty casing for all items - with manufacturer's warranty (parts and service) - delivery: on or before Oct. 01, 2018	5	pc	7500.00	37,500.00

TOTAL APPROVED BUDGET FOR THE CONTRACT:

Php 100,000.00

GUIDELINES

A. Submission of Quotations

1. The quotation should include the RFQ or the P.R. Number found above.
2. Pictures or brand/model names or numbers, if applicable, should be specified in the quotation.
3. The quotations shall include the signature of the company's representatives.

B. Eligibility Requirements

As per GPPB No. 21-2017 amending the Annex H of the 2016 R-IRR of RA 9184, the following shall be submitted:

For procurement of goods:

1. PhilGEPS Certificate of Plantinum Membership
Note: If unavailable, submit the following:
 - a. PhilGEPS Registration Number
 - b. Mayor's Permit or BIR Certificate of Registration
2. Income/Business Tax Return
Note: Applicable only for ABCs above Php500,000.00
3. Omnibus Sworn Statement
Note: Applicable only for ABCs above Php50,000.00 and must be submitted upon post-qualification

For procurement of infrastructure:

1. The requirements for goods.
2. Valid PCAB License.

For procurement of consulting services:

1. The requirements for goods.
2. Valid PRC License or Curriculum Vitae.

NOTE: For new suppliers, submit a BIR Certificate of Registration for accounting purposes.

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid.
2. For all kinds of procurement, the bidder who passed the bid evaluation shall submit a duly notarized omnibus sworn statement, unless otherwise provided.
3. All transactions are subject to creditable withholding tax; and final Value Added Tax (VAT) or percentage tax per revenue regulation/s of the Bureau of Internal Revenue (BIR).
4. A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services shall be charged as liquidated damages for every day of delay of the delivery.
5. The Advanced Science and Technology Institute reserves the right to accept or reject any proposal, to annul the bidding process, and to reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected proponent or proponents.