	Department of Science and Technology Advanced Science and Technology Institute	Document Code	ASTI-PM 03-03
	<h1>PROCEDURE MANUAL</h1>	Revision Number	00
SECTION		OPERATIONS	Page Number
SUBJECT	PROJECT MONITORING AND EVALUATION	Effectivity Date	23 APRIL 2018

I. Objective

To ascertain if project deliverables were carried out in a timely, efficient and cost-effective manner, and to identify any problems in the project and propose possible solutions.

II. Scope of Application

This procedure covers all activities involving monitoring and evaluation of project activities and deliverables.

III. Definition of Terms

N/A

IV. Records

DOST Forms (if applicable)
 ASTI-FM 01-06 Minutes of the Meeting

V. References

DOST A.O. No. 006 s.2004: GIA Guidelines

PREPARED BY (PROCESS OWNER)	CHECKED BY (DOCUMENT CONTROLLER)	APPROVED BY (QUALITY MANAGEMENT REPRESENTATIVE)
		



PROCEDURE MANUAL

SECTION

OPERATIONS

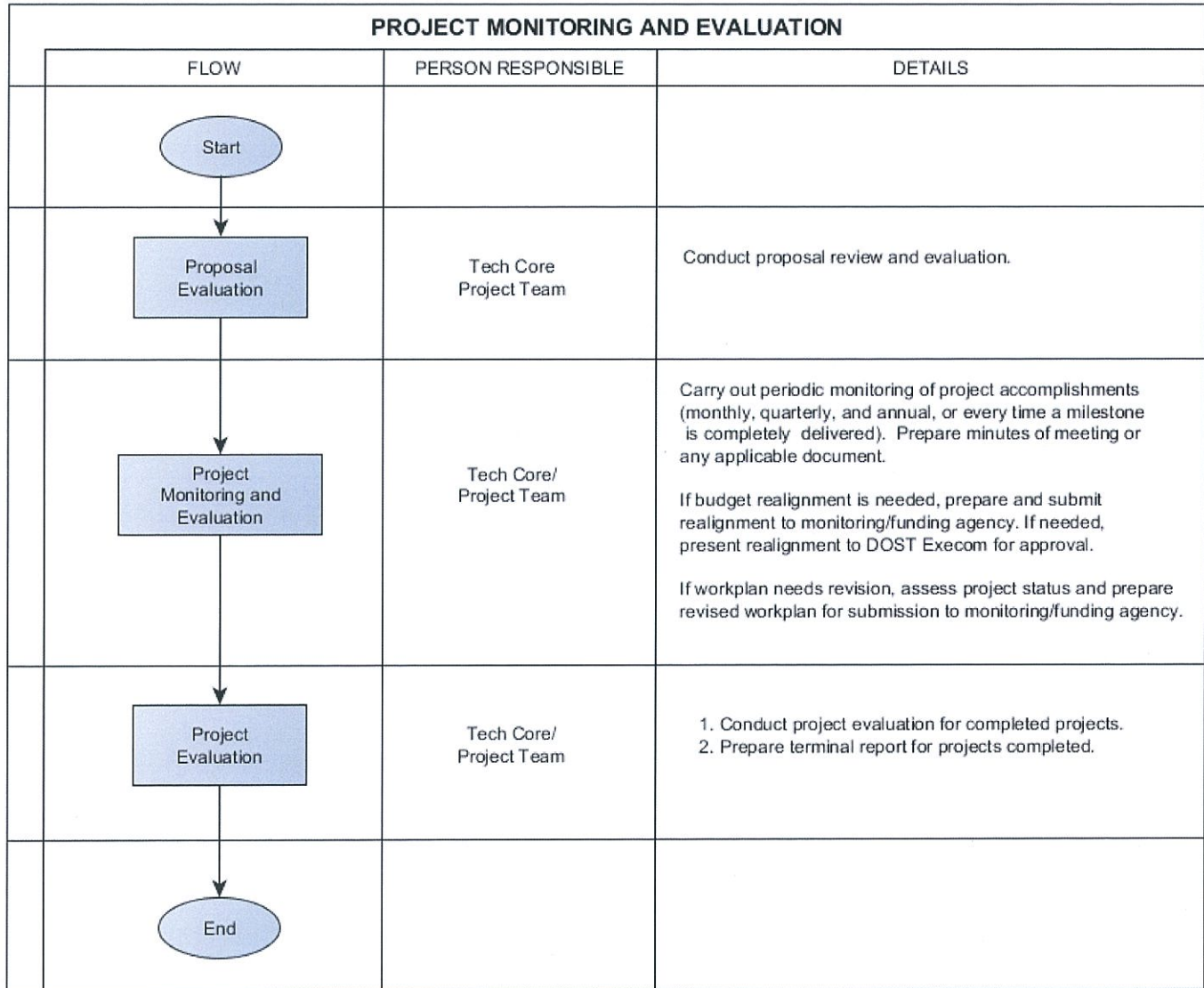
Effectivity Date

23 APRIL 2018

SUBJECT

PROJECT MONITORING AND EVALUATION

VI. Procedures



PREPARED BY
(PROCESS OWNER)

Micaela

CHECKED BY
(DOCUMENT CONTROLLER)

Mit

APPROVED BY
(QUALITY MANAGEMENT REPRESENTATIVE)

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