



Republic of the Philippines
Department of Science and Technology

ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



ASTI-FM 03-11
REV 0/2 APR 2018

**DOST-ASTI Bids and Awards Committee
Invitation to Bid (Public Bidding)**

ITB No:	18-08-1989	Date:	August-03-2018
PR No:	GAA-18-07-6130	Date:	July-25-2018
Source of Funds:	GAA		
Total ABC:	Php 2,615,000.00		
Time, Date & Venue of Pre-bid Conference:	August 20, 2018, 1:30 PM at DOST-ASTI		
Time and Date of Submission of Bids:	September 03, 2018, 12:00 PM		
Time, Date & Venue of Opening Bids:	September 03, 2018, 1:30 PM at DOST-ASTI		
Date of availability of Complete Set of Documents:	August 10, 2018		
Deadline of Potential Bidder's Clarifications:	August 24, 2018		
Deadline of ASTI's Supplemental Bid Bulletin:	August 28, 2018		
Delivery Schedule:			

The Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), hereby invites all interested bidders to submit their bids for the item(s) listed below. Guidelines regarding the format, eligibility, technical and financial documents needed are described in the Instruction to Bidders of the Philippine Bidding Documents

Bidding will be conducted through open competitive bidding procedures using a non discretionary "pass/fail" criterion as specified in the 2016 R-IRR of RA 9184.

A complete set of Bidding Documents may be purchased by interested bidders upon payment of a fee for the Bidding Documents. It is also downloadable for free of charge at DOST-ASTI's website - www.asti.dost.gov.ph

For further inquiries, contact ASTI's BAC Secretariat via email at bac-sec@asti.dost.gov.ph. Interested bidders may also call the number - (632)-426-7423 and look for ASTI's BAC Secretariat.

Respectfully,

Pedrito B. Mangahas
BAC Chairman

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>Fabrication of Mechanical Mountings for Automated Weather Stations</p> <p>A. Material: Hot-dipped Galvanized Iron (GI) B. Nuts, Bolts, Washers: Stainless Steel C. Fabrication reference drawings will be provided by DOST-ASTI (Contractor must accomplish Non-Disclosure Agreement (NDA)) D. Actual set-up of the mechanical mountings may be seen at DOST-ASTI for reference at contractor's request)</p> <p>Each set must include the following mechanical mounting parts: a. Base Plate - Refer to reference drawing no. 147024C b. Panel Cover - Refer to reference drawing no. 147034B</p>	50	set	52300.00	2,615,000.00

- c. Support Plate
- Refer to reference drawing no. 147028B
- d. Solar Side Angle
- Refer to reference drawing nos. 147030B
- e. Side Cover
- Refer to reference drawing no. 147026C
- f. Rain Gauge Base
- Refer to reference drawing no. 147036C
- g. Rain Gauge Plate
- Refer to reference drawing no. 147037B
- h. 1-meter pole mast
- Refer to reference drawing no. 147038C
- i. 1.8-meter pole mast
- Refer to reference drawing no. 147038C
- j. Base adapter (no reference drawing)
- Refer to actual in set-up

Additional conditions:

1. Supplier must provide one (1) set of fabricated sample prior to the mass production of the mechanical mountings. This must be approved by DOST-ASTI; otherwise revisions must be made and corrected and approved prior to the production.
2. Supplier must pack complete nuts, bolts, washers etc. per station set packaged in individual 'zip-locked' seal plastic containers.
3. Mechanical mounts shall be pack appropriately to ensure protection against scratches, dents and corrosion;
4. Should there be inconsistencies in the fabricated mechanical mountings, DOST-ASTI may return these for correction and revisions;
5. Supplier must be able to provide appropriate warehousing prior to the scheduled batch delivery to DOST-ASTI;
6. Billing arrangement shall be according to accepted delivery / progress billing arrangement.

TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 2,615,000.00

RESERVATION CLAUSE

The Advanced Science and Technology Institute reserves the right to accept or reject any proposal, to annul the bidding process, and to reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected proponent or proponents.



CHECKLIST OF DOCUMENTARY REQUIREMENTS
 For Public Bidding: Goods and Services

PURCHASE ORDER NO. _____ SUPPLIER: _____		REMARKS	CERTIFIED CORRECT BY PERSON IN CHARGE	DATE
A.	Annual Procurement Plan	#15		
B.	Purchase Request			
C.	Invitation to Bid / Request for Expression of Interest			
	1. DOST-ASTI Website			
	2. PhilGEPS Website			
	3. Conspicuous Place in the Premises of Procuring Entity			
	4. Newspaper Posting (if applicable)			
D.	Invitation to Observers			
E.	Minutes of Meetings and Attendance Sheets			
	1. Pre-procurement Meeting (if applicable)			
	2. Pre-bidding Conference			
	3. Opening of Bids and Bid Evaluation			
F.	Supplemental Bid Bulletin (if applicable)			
G.	Acknowledgement and Notice of Receipt of Bid and Official Receipt of Sale of Bidding Documents			
H.	Eligibility Requirements			
	1. Class "A" Documents			
	1.1. Legal Documents			
	<ul style="list-style-type: none"> PhilGEPS (Platinum) Certificate of Registration and Membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 23.1 of the IRR, provided, that the winning bidder shall register with the PhilGEPS in accordance with Section 37.1.4 of the IRR. 			
	1.2. Technical Documents			
	<ul style="list-style-type: none"> Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any whether similar in nature and complexity to the contract to bid. Statement of the Bidder's Single Largest Completed Contract similar to the contract to be bid and equivalent to at least fifty percent (50%) of the ABC, in accordance with ITB Clause 5.4, within the relevant period as provided in the BDS. Bid Security Conformity with Technical Specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents Omnibus Sworn Statement in accordance with Section 25.3 of the IRR of RA 9184 and using the form prescribed Duly conformed Section VI, Schedule of Requirements Additional Requirements (if applicable) 			
	1.3. Financial Documents			
	<ul style="list-style-type: none"> Net Financial Contracting Capacity Computation in accordance with ITB Clause 5.5 or a committed Line of Credit from a universal or commercial bank Financial Bid Form Completed Price Schedule for Goods Offered from Abroad and/or Price Schedule for Goods Offered from within the Philippines 			
	2. Class "B" Documents			
	<ul style="list-style-type: none"> If applicable, the Joint Venture Agreement (JVA) in case in Joint Venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1 (b) of the IRR 			
I.	Post Qualification Documents			
	1. Income Tax Return and Business Tax Returns covering previous six (6) months from bid submission. Only Tax Returns filed and taxes paid through the BIR Electronic Filing and Payments System shall be accepted			
	2. Other requirements (if applicable)			
J.	Abstract of Bids			
	1. As Read (Checklist of Requirements)			
	2. AS Calculated			
K.	Bids and Awards Committee Resolution			
	1. Single Calculated Bid/Lowest Calculated Bid			
	2. Single Calculated Responsive Bid/ Lowest Calculated Responsive Bid			
L.	Post Evaluation Report			
M.	Notice of Award (Signed)			
N.	Performance Security Bond			
O.	Purchase Order / Work Order / Contract Agreement form (Signed)			
P.	Notice to Proceed (Issued)			
Q.	Obligation Request			
R.	Warranty Security/Retention Letter (if applicable)			
S.	Billing Statement / Statement of Account / Sales Invoice			
T.	Delivery Receipt			
U.	Extension of Delivery/ Performance Time (Recommended by End-user, approved by the Head of Procuring Entity)			
V.	Certificate of Completed Output			
W.	Documentary Requirements from Property Unit			
	1. Inspection and Acceptance Report (if applicable)			
	2. Inventory Custodian Slip (if applicable)			
	3. Acknowledgment Receipt for Equipment (if applicable)			

*2016 Revised IRR of RA 9184

FOR PAYMENT

Certified Complete by:

Signature Over Printed Name