



06 December 2021

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 21-12-183-EPA**

**RECOMMENDING THE AWARD OF CONTRACT TO DBP SERVICE CORPORATION FOR THE
OUTSOURCING OF MANPOWER SERVICES FROM JANUARY 2022 TO SEPTEMBER 2022
(EARLY PROCUREMENT ACTIVITY)**

Purchase Request No.	:	GAA-21-10-12675
Date of Purchase Request	:	27 October 2021
Invitation to Bid No.	:	21-11-3643
Solicitation No.	:	21-11-3643
PhilGEPS Reference No.	:	8149812
Approved Budget for the Contract	:	₱49,861,500.00

WHEREAS, included in the Indicative Annual Procurement Plan (APP) for Fiscal Year 2022, under National Expenditure Program Level, of the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI) is the **Outsourcing of Manpower Services from January 2022 to September 2022**, which shall be undertaken via public bidding, with a total Approved Budget for the Contract (ABC) amounting to **Forty-Nine Million Eight Hundred Sixty-One Thousand Five Hundred Pesos Only (₱49,861,500.00)**;

WHEREAS, said lot is included in the Early Procurement Activities (EPA) of the DOST-ASTI;

WHEREAS, EPA is the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the Bids and Awards Committee (BAC) to the Head of Procuring Entity as to the award of the contract, for goods to be delivered, infrastructure projects to be implemented and consulting services to be rendered in the following fiscal year, pending approval of the respective funding sources;

WHEREAS, Section 7.6 of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 states that “to facilitate the immediate implementation of procurement of Goods, Infrastructure Projects or Consulting Services, even pending approval of the General Appropriations Act (GAA), corporate budget or appropriations ordinance, as the case may be, and notwithstanding Section 7.2 hereof, the procuring entity (PE) may undertake the procurement activities short of award. xxx No award of contract shall be made until the GAA, corporate budget or appropriations ordinance, as the case may be, has been approved or enacted”;

WHEREAS, given the exceptional circumstances brought about by the Coronavirus disease (COVID-19) pandemic, especially implementation of different community quarantines and suspension of public transport services, it is challenging to both the PEs and the bidders to continue with the conduct of procurement activities, thereby having risks of exceeding the maximum calendar days allowed for specific procurement activities. In view of this, the Government Procurement Policy Board (GPPB) issued GPPB Resolution No. 09-2020 dated 07 May 2020 titled, “Approving Measures for the Efficient Conduct of Procurement Activities during a State of Calamity, or Implementation of Community Quarantine or Similar Restrictions”;

WHEREAS, so as to “maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic”, the GPPB enjoin PEs in the above resolution to use videoconferencing, webcasting and other similar technologies in the conduct of any of the meetings and determination of quorum by the BAC, as well as the use of digital signatures in procurement related documents;

WHEREAS, on 02 November 2021, 2:00 PM, a Pre-procurement Conference was held online via Microsoft Teams Application with the BAC, BAC Secretariat, and end-user representatives in attendance, to determine the readiness of the procurement project;

WHEREAS, Article IV of RA No. 9184 stipulates that all procurement activities of government agencies shall be done through competitive bidding except as provided for in Article XVI thereof. In compliance therewith, the BAC posted the Invitation to Bid on the prescribed platforms;

WHEREAS, Letters of Invitation were sent to contact persons of the Commission on Audit, Philippine Institute for Supply Management and Philippine Chamber of Commerce and Industry to act as observers complying with the requirements provided under Section 13 of RA No. 9184 and its 2016 revised IRR;

WHEREAS, on 11 November 2021, a Pre-bidding Conference was conducted for the procurement at hand using Microsoft Teams Application with the BAC, BAC Secretariat, end-user representatives, and prospective bidders. Subsequently, one (1) bidder purchased bidding documents, specifically, DBP Service Corporation and submitted bids before the deadline on 23 November 2021 at 9:30 AM;

WHEREAS, during the Opening of Bids, the technical component envelope of DBP Service Corporation was opened and rendered eligible for submitting complete and accurate documents. Hence, the financial envelope of said bidder was opened containing its bid, in the below manner.

	Name of Bidder	Unit Amount (₱)	Total Amount (₱)
1	DBP Service Corporation	49,861,412.01	49,861,412.01

WHEREAS, the offer of DBP Service Corporation amounting to Forty-Nine Million Eight Hundred Sixty-One Thousand Four Hundred Twelve Pesos and 1/100 Only (₱49,861,412.01), inclusive of all applicable taxes and fees and well within the ABC, was determined by the BAC as the Single Calculated Bid subject to post-qualification;

WHEREAS, per the technical evaluation and financial evaluation report of the End-user Unit and the BAC, the bid of DBP Service Corporation was deemed compliant with all the requirements and conditions specified in the Bidding Documents, hence making its bid as the **Single Calculated Responsive Bid**; and

WHEREAS, Section 12.1(h) of the 2016 revised IRR of RA No. 9184 empowers the BAC to recommend the award of contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW, THEREFORE, on the basis of the foregoing, **WE**, the members of the BAC, hereby recommend to the Director to **AWARD THE CONTRACT** via Competitive Bidding to the **DBP SERVICE CORPORATION** for the **OUTSOURCING OF MANPOWER SERVICES FROM JANUARY 2022 TO SEPTEMBER 2022**, with a total contract price amounting to **FORTY-NINE MILLION EIGHT HUNDRED SIXTY-ONE THOUSAND FOUR HUNDRED TWELVE PESOS AND 1/100 ONLY (₱49,861,412.01)**.

DONE in Quezon City this 6th day of December 2021.

MAY C. CAYABAN
End-user

JAYSON C. HERNANDEZ
BAC Member

ROXANNE S. AVIÑANTE
BAC Member

HAROLD BRYAN S. PALER
BAC Member

JOHN ROBERT T. MENDOZA
BAC Member

BAYANI BENJAMIN R. LARA
BAC Vice Chairperson

GERWIN P. GUBA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/kbr