



01 October 2021

**ASTI – BIDS AND AWARDS COMMITTEE  
BAC Resolution No. 21-10-124**

**DECLARATION OF THE BIDDER WITH SINGLE CALCULATED AND RESPONSIVE BID AND  
RECOMMENDING THE AWARD OF CONTRACT TO QUARTZ BUSINESS PRODUCTS CORP. FOR  
THE SUPPLY AND DELIVERY OF DOST-ASTI LAPTOP/MOBILE WORKSTATION REQUIREMENTS**

Purchase Request No.	:	<b>GAA-21-07-11765 (RDD), GAA-21-07-11772 (SSED), GAA-21-07-11802 (KMD), GAA-21-08-1121 (SSED) and GAA-21-08-11891 (FAD)</b>
Date of Purchase Request	:	<b>July 23, 2021, July 26, 2021, July 30, 2021, August 02, 2021 and August 12, 2021</b>
Invitation to Bid No.	:	<b>21-08-3526-M</b>
Solicitation No.	:	<b>21-08-3526-M</b>
PhilGEPS Reference No.	:	<b>7957133</b>
Approved Budget for the Contract	:	<b>₱3,215,000.00</b>

**WHEREAS**, the Advanced Science and Technology Institute (ASTI) through General Appropriations Act for FY 2021 as well as Robot for Optimized and Autonomous Mission-Enhancement Responses (ROAMER) and Resilient Education Information Infrastructure for the New Normal (REIINN) Projects, intends to procure the Supply and Delivery of Various DOST-ASTI Laptop/Mobile Workstation Requirements, with a total Approved Budget for the Contract amounting to Three Million Two Hundred Fifteen Thousand Pesos Only (₱3,215,000.00), which was included in the Supplemental Annual Procurement Plan (APP) No. 6,7,12,14, and 15 for Fiscal Year 2021;

**WHEREAS**, the Bids and Awards Committee (BAC) resorted to Competitive/Public Bidding pursuant to Section 10, Article IV of Republic Act (RA) No. 9184 also known as the “The Government Procurement Reform Act”;

**WHEREAS**, Section 7 of RA No. 9184 mandates that no government procurement shall be undertaken unless it is in accordance with an approved APP consistent with the yearly budget and approved by the Head of the Procuring Entity (HoPE);

**WHEREAS**, due to exceptional cases brought about by the COVID-19 pandemic, community quarantines, and suspensions of public transport, the Government Procurement Policy Board (GPPB) issued Resolution No. 09-2020 titled, Approving Measures for the Efficient Conduct of Procurement Activities during a State of Calamity, or Implementation of Community Quarantine or Similar Restrictions;

**WHEREAS**, so as to “maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic”, the GPPB enjoin Procuring Entities (PEs) in the above Resolution to use videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the Bids and Awards Committee (BAC) and use of digital signatures in procurement related documents;

**WHEREAS**, on 20 August 2021, 10:00 AM, a Pre-procurement Conference was held via videoconferencing, to determine the readiness of the procurement project;

**WHEREAS**, on 27 August 2021, the BAC, thru its Secretariat, advertised the Invitation to Bid on the website of the Philippine Government Electronic Procurement System, website of the DOST-ASTI and at a conspicuous place within the premises of the Procuring Entity;

**WHEREAS**, due to the different community quarantines implemented in the country, a Pre-bidding Conference was held via videoconferencing on 06 September 2021, 09:00 in the morning, which was attended by three (3) prospective bidders, specifically, DCI Int'l. IT Solutions & Services Corp., Maximum Solutions Corp., and Quartz Business Products Corp.;

**WHEREAS**, on 13 September 2021, the BAC issued Supplemental Bulletin No. BAC-2021-09- 015 amending Section VI. Schedule of Requirements and Section VII. Technical Specifications of the Bidding Documents;

**WHEREAS**, on 20 September 2021, only one (1) bidder purchased Bidding Documents in the amount of Five Thousand Pesos Only (₱5,000.00) and, consequently, submitted their bids for the following items of the procurement project, specifically, Quartz Business Products Corp.:

- a) Item 1 – Laptop (RDD)
- b) Item 3 – Laptops (SSED)
- c) Item 6 – Mobile Workstations (SSED)

**WHEREAS**, on the same day, at 10:30 in the morning, the preliminary examination and opening of bids were conducted and it was found out that the sole bidder was substantially complying for Item Nos. 1 and 3 only, as the Quartz Business Products Corp., failed to comply with the amended technical specifications for Item No. 6. Hence, the Financial Component of its Bid was opened and read, as follows:

ITEM NO.	DESCRIPTION	QTY.	UNIT	QUARTZ BUSINESS PRODUCTS CORP.	
				UNIT AMOUNT (₱)	TOTAL AMOUNT (₱)
1	Laptop	10	Set	78,660.00	786,600.00
2	Laptop	5	Unit	59,666.00	298,330.00
<b>TOTAL BID AMOUNT</b>					<b>₱1,084,930.00</b>

**WHEREAS**, after the preliminary examination and opening of bids, the BAC conducted a detailed evaluation of the Financial Component of the Bid to establish the correct calculated prices of the bid;

**WHEREAS**, the BAC declared Quartz Business Products Corp., as the bidder with Single Calculated Bid (SCB), with a total Bid Price amounting to One Million Eighty-Four Thousand Nine Hundred Thirty Pesos Only (₱1,084,930.00) through BAC Resolution No. 21-09-118 dated 20 September 2021. Likewise, in the same resolution, the BAC Secretariat was instructed by the Committee to assist them in conducting post-qualification of the SCB;

**WHEREAS**, pursuant to Section 34.2, Rule X of the 2016 Revised IRR of RA No. 9184, the Quartz Business Products Corp., was issued a Notice by the BAC as the bidder having the Single Calculated Bid price and was required within five (5) calendar days from receipt of such Notice to submit two (2) copies of its income and business tax returns;

**WHEREAS**, upon submission of Quartz Business Products Corp., of its post-qualification documents, the BAC conducted post-qualification inspection of its Eligibility Documents, while the End-user Unit conducted the post-qualification of the Technical Documents;

**WHEREAS**, the BAC issued verification letters to the clients of Quartz Business Products Corp., with completed and ongoing contracts, as part of post-qualification process;

**WHEREAS**, the End-user Unit and the BAC convened on 01 October 2021, at 10:30 in the morning, in order to ascertain the statement, as well as validate the documents and verification letters submitted by Quartz Business Products Corp. and its clients;

**WHEREAS**, it was found that the bid offered by the Quartz Business Products Corp. was compliant with the legal, technical and financial requirements set forth by the Procuring Entity pursuant to Section 34, Rule X of the 2016 Revised IRR of RA No. 9184;

**WHEREAS**, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the HoPE or his/her duly authorized representative.

**NOW, THEREFORE**, for and in consideration of the foregoing, **WE**, the Members of the BAC, hereby **RECOMMEND** to the HoPE:

- 1) **DECLARE** the **QUARTZ BUSINESS PRODUCTS CORP.** as the bidder with **SINGLE CALCULATED AND RESPONSIVE BID** for the **SUPPLY AND DELIVERY OF TEN (10) SETS LAPTOPS AND FIVE (5) UNITS LAPTOPS**; and

2) **AWARD OF CONTRACT** to **QUARTZ BUSINESS PRODUCTS CORP.** with a total contract price amounting to **ONE MILLION EIGHTY-FOUR THOUSAND NINE HUNDRED THIRTY PESOS ONLY (₱1,084,930.00).**

**RESOLVED**, at the DOST-ASTI, Quezon City, this 1<sup>st</sup> day of October 2021.

**ALVIN E. RETAMAR**  
End-user

**PETER ANTONIO B. BANZON**  
End-user

**JAYSON C. HERNANDEZ**  
BAC Member

**ROXANNE S. AVIÑANTE**  
BAC Member

**HAROLD BRYAN S. PALER**  
BAC Member

**JOHN ROBERT T. MENDOZA**  
BAC Member

**BAYANI BENJAMIN R. LARA**  
BAC Vice Chairperson

**GERWIN P. GUBA**  
BAC Chairperson

**APPROVED/DISAPPROVED:**

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

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