



03 September 2021

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 21-09-107**

**RECOMMENDING THE AWARD OF CONTRACT TO MICROIMAGING SALES AND SERVICES, INC.
FOR THE SUPPLY AND DELIVERY OF ONE (1) UNIT HIGH SPEED AUTOMATIC DOCUMENT
SCANNER**

Purchase Request No. : **GAA-21-07-11785**
Date of Purchase Request : **28 July 2021**
Request for Quotation No. : **21-08-3528**
Solicitation No. : **21-08-3528**
PhilGEPS Reference No. : **7934498**
Approved Budget for the Contract : **₱99,550.00**

WHEREAS, the Finance and Administrative Division submitted to the Bids and Awards Committee (BAC) Purchase Request No. GAA-21-07-11785 for the Supply and Delivery of One (1) Unit High Speed Automatic Document Scanner (**Annex “A”**) with an Approved Budget for the Contract amounting to Ninety-Nine Thousand Five Hundred Fifty Pesos Only (₱99,550.00) which was included in the Supplemental Annual Procurement Plan (APP) No. 14 for Fiscal Year 2021 (**Annex “B”**);

WHEREAS, the mode of procurement is based on Item No. 8, Annex “H” of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, which provides that the Procuring Entity may resort to Small Value Procurement to promote economy and efficiency if the ABC does not exceed One Million Pesos (₱1,000,000.00);

WHEREAS, on 19 August 2021, the BAC published the Request for Quotation (**Annex “C”**) and invited four (4) suppliers of known qualifications to participate in said procurement, namely: (1) Microimaging Sales and Services, Inc.; (2) C-Systems Technologies, Inc.; (3) J8’S Trading and Services; and (4) Ace Electronic Technology, Inc.;

WHEREAS, the End-user forwarded to the BAC Secretariat its evaluation (**Annex “D”**) which found the offer of Microimaging Sales and Services, Inc., compliant with the eligibility requirements and specifications, which was verified by the BAC. Its quotation, with a total amount of Fifty-Seven Thousand Pesos Only (₱57,000.00), inclusive of all government taxes and fees, is deemed the most advantageous to the government, thereby making the same as the Single Calculated Responsive Quotation;

WHEREAS, the BAC finds the recommendation of the End-user in compliance with RA No. 9184 and its 2016 revised IRR; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the BAC, hereby **RECOMMEND** to the HoPE the following:

- 1) **AWARD OF CONTRACT** via Small Value Procurement to **MICROIMAGING SALES AND SERVICES, INC.** for the **SUPPLY AND DELIVERY OF ONE (1) UNIT HIGH SPEED AUTOMATIC DOCUMENT SCANNER** in the amount of **FIFTY-SEVEN THOUSAND PESOS ONLY (₱57,000.00)**, inclusive of all appropriate taxes and fees;
- 2) **APPROVAL** of the foregoing result/s.

RESOLVED, at the DOST-ASTI, Quezon City, this 3rd day of September 2021.

MAY C. CAYABAN
End-user

JAYSON C. HERNANDEZ
BAC Member

ROXANNE S. AVIÑANTE
BAC Member

HAROLD BRYAN S. PALER
BAC Member

JOHN ROBERT T. MENDOZA
BAC Member

BAYANI BENJAMIN R. LARA
BAC Vice Chairperson

GERWIN P. GUBA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/vrs/vvvv