



29 July 2021

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 21-07-092**

**RECOMMENDING THE AWARD OF CONTRACT TO VARIOUS SUPPLIERS
FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES**

Purchase Request No.	: Sat-21-06-11597
Date of Purchase Request	: 15 June 2021
Request for Quotation No.	: 21-07-3484
Solicitation No.	: 21-07-3484
PhilGEPS Reference No.	: 7850405
Approved Budget for the Contract	: ₱97,768.40

WHEREAS, the Finance and Administrative Division submitted to the Bids and Awards Committee (BAC) Purchase Request No. Sat-21-06-11597 for the Supply and Delivery of Various Office Supplies (**Annex “A”**) with an Approved Budget for the Contract amounting to Ninety-Seven Thousand Seven Hundred Sixty-Eight Pesos & 40/100 Only (₱97,768.40) which was included in the Supplemental Annual Procurement Plan (APP) No. 11 for Fiscal Year 2021 (**Annex “B”**). The procurement opportunity is broken down into the following items:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	INSECTICIDE, aerosol type, net content: 600ml min	20	Can	377.67	7,553.40
2	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	52	Gallon	434.50	22,594.00
3	SURGICAL MASK, 3-ply, 50pcs/box	10	Box	123.75	1,237.50
4	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	50	Ream	218.90	10,945.00
5	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	50	Ream	245.67	12,283.50
6	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 rolls/pack	50	Pack	128.15	6,407.50
7	DISINFECTANT SPRAY, aerosol type, 400-550 grams	60	Can	506.00	30,360.00
8	DATA FOLDER, made of chipboard, taglia lock, horizontal	50	Piece	167.75	8,387.50
TOTAL ABC (₱)					99,768.40

WHEREAS, the mode of procurement is based on Item C, Annex “H” of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, which provides that the Procuring Entity may resort to Shopping (b) for procurement of ordinary or regular office supplies and equipment not available in the DBM-PS;

WHEREAS, on 17 July 2021, the BAC published the Request for Quotation (**Annex “C”**) and invited five (5) suppliers of known qualifications to participate in said procurement, namely: (1) Soft Boiled Eggs, Inc.; (2) Ban Bee Commercial Co. Inc.; (3) Sunshine Officelink Ventures Corp.; (4) LVONN Trading; and (5) Supplyme Office and School Supplies Trading.;

WHEREAS, the End-user forwarded to the BAC Secretariat its evaluation (**Annex “D”**) which found the offers of Ban Bee Commercial Co. Inc., and Mostaco Marketing compliant with the eligibility requirements and specifications, which were verified by the BAC. Their quotations, with total amounts of Nineteen Thousand Seven Hundred Fifty Pesos Only (₱19,750.00) and Nine Thousand Eight Hundred Fifty Pesos Only (₱9,850.00), inclusive of all government taxes and fees, are deemed the most advantageous to the government, thereby making the same as the Lowest Responsive Quotation for each item, respectively.;

WHEREAS, the BAC finds the recommendation of the End-user in compliance with RA No. 9184 and its 2016 revised IRR; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the BAC, hereby **RECOMMEND** to the HoPE the following:

- 1) **AWARD OF CONTRACT** via Shopping (b) to **BAN BEE COMMERCIAL CO. INC.** for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES** in the amount of **NINETEEN THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY (₱19,750.00)**, inclusive of all appropriate taxes and fees;

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
4	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	50	Ream	188.00	9,400.00
5	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	50	Ream	207.00	10,350.00
TOTAL BID AMOUNT (₱)					19,750.00

- 2) **AWARD OF CONTRACT** via Shopping (b) to **MOSTACO MARKETING** for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES** in the amount of **NINE THOUSAND EIGHT HUNDRED FIFTY PESOS ONLY (₱9,850.00)**, inclusive of all appropriate taxes and fees;


ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
6	TOILET TISSUE PAPER 2-ply sheets, 150 pulls, 12 rolls/pack	50	Pack	8.50/Roll X 600 Rolls	5,100.00
8	DATA FOLDER, made of chipboard, taglia lock, horizontal	50	Piece	95.00	4,750.00
TOTAL BID AMOUNT (₱)					9,850.00

- 3) **DECLARE** procurement failure for the following items, due to insufficient quotations received: and

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	INSECTICIDE, aerosol type, net content: 600ml min	20	Can	377.67	7,553.40
2	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	52	Gallon	434.50	22,594.00
3	SURGICAL MASK, 3-ply, 50pcs/box	10	Box	123.75	1,237.50
7	DISINFECTANT SPRAY, aerosol type, 400-550 grams	60	Can	506.00	30,360.00
TOTAL ABC (₱)					61,744.90

- 4) **APPROVAL** of the foregoing result/s.

RESOLVED, at the DOST-ASTI, Quezon City, this 29th day of July 2021.

MAY C. CAYABAN
End-user 

JAYSON C. HERNANDEZ
BAC Member

ROXANNE S. AVIÑANTE
BAC Member

HAROLD BRYAN S. PALER
BAC Member

JOHN ROBERT T. MENDOZA
BAC Member

BAYANI BENJAMIN R. LARA
BAC Vice Chairperson

GERWIN P. GUBA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/vrs/vvvv