



23 March 2022

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 22-03-033**

**RECOMMENDING THE AWARD OF CONTRACT TO VARIOUS SUPPLIERS
FOR SUPPLY AND DELIVERY OF DOST-ASTI VARIOUS SUPPLIES (1ST QUARTER)**

Purchase Request No.	: GAA-22-02-13179
Date of Purchase Request	: 07 February 2022
Request for Quotation No.	: 22-02-3752
Solicitation No.	: 22-02-3752
PhilGEPS Reference No.	: 8438043
Approved Budget for the Contract	: P203,264.82

WHEREAS, the Finance and Administrative Division submitted to the Bids and Awards Committee (BAC) Purchase Request No. GAA-22-02-13179 for the Supply and Delivery of DOST-ASTI Various Supplies (1st Quarter) (**Annex "A"**) with an Approved Budget for the Contract amounting to Two Hundred Three Thousand Two Hundred Sixty-Four Pesos and 82/100 Only (P203,264.82) which was included in the Supplemental Annual Procurement Plan (APP) No. 3 for Fiscal Year 2022 (**Annex "B"**). The procurement opportunity is broken down into the following items:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (P)	TOTAL PRICE (P)
1	ALCOHOL, isopropyl	150	Bottle	124.00	18,600.00
2	BATTERY, dry Cell	50	Pack	116.00	5,800.00
3	BATTERY, dry Cell	75	Pack	124.00	9,300.00
4	STAPLE WIRE, standard	31	Box	48.33	1,498.23
5	TAPE, electrical	8	Roll	68.00	544.00
6	TAPE, packaging, 48mm	30	Roll	32.67	980.10
7	EXTERNAL HARD DRIVE	4	Piece	3,050.00	12,200.00
8	MOUSE, OPTICAL	15	Unit	342.50	5,137.50
9	MOUSE, WIRELESS	1	Unit	600.00	600.00
10	DATA FILE BOX	2	Piece	155.00	310.00
11	DATA FOLDER	201	Piece	156.67	31,490.67
12	ENVELOPE, documentary, A4	1	Box	775.00	775.00
13	ENVELOPE, expanding, plastic	17	Piece	82.50	1,402.50
14	ENVELOPE, mailing	1	Box	406.67	406.67
15	FILE TAB DIVIDER, bristol board, for A4	40	Set	17.50	700.00
16	FILE TAB DIVIDER, legal	65	Set	35.33	2,296.45
17	FOLDER, L-type, A4	3	Pack	330.00	990.00
18	FOLDER, with tab, A4	3	Pack	390.00	1,170.00
19	INDEX TAB, self-adhesive, transparent	5	Box	95.33	476.65
20	MAGAZINE FILE BOX, large	5	Piece	198.00	990.00
21	PAPER CLIP, vinyl/plastic coated	39	Box	11.00	429.00
22	PAPER CLIP, vinyl/plastic coated	24	Box	24.50	588.00
23	PENCIL, lead, with eraser	10	Box	87.50	875.00
24	RUBBER BAND, No. 18	7	Box	223.33	1,563.31
25	CUTTER/UTILITY KNIFE, for general purpose	7	Piece	39.00	273.00
26	DATING AND STAMPING MACHINE	4	Piece	245.00	980.00
27	PENCIL SHARPENER, manual, single cutter head	4	Piece	348.33	1,393.32
28	PUNCHER, paper, heavy duty	8	Piece	181.67	1,453.36

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755;
Fax No. : +632 8426-9764

29	STAPLER, standard type	13	Piece	222.00	2,886.00
30	STAPLE REMOVER, plier type	17	Piece	77.00	1,309.00
31	TAPE DISPENSER, table top	10	Piece	200.67	2,006.70
32	CALCULATOR, compact	12	Unit	405.33	4,863.96
33	TONER CART	1	Cart	9,238.00	9,238.00
34	TONER CART	2	Cart	4,050.00	8,100.00
35	PHILIPPINE NATIONAL FLAG	5	Piece	650.00	3,250.00
36	SIGN PEN	14	Piece	47.50	665.00
37	SIGN PEN	7	Piece	47.50	332.50
38	SURGICAL MASK, 3-ply	500	Piece	10.00	5,000.00
39	LABELLER TAPE	10	Piece	600.00	6,000.00
40	Board paper, white, A4 size	35	Pack	87.50	3,062.50
41	Sign Here Tape Flags 680-3M	30	Pad	132.00	3,960.00
42	Storage Box Multi-Tray	3	Piece	815.00	2,445.00
43	Photo Paper MATTE FINISH	20	Pack	230.00	4,600.00
44	PAPER, PHOTO, matte premium quality	9	Pack	700.00	6,300.00
45	TAPE FLAGS	25	Pack	84.67	2,116.75
46	Special paper	5	Pack	248.33	1,241.65
47	Heavy-duty Glue	10	Tube	95.00	950.00
48	Sticker Paper	5	Pack	65.00	325.00
49	Duct Tape 2"	10	Roll	115.00	1,150.00
50	Double Sided Tape	35	Roll	36.67	1,283.45
51	FOLDER, REPORT COVER, A4 size	30	Piece	32.33	969.90
52	Manila Paper	5	Pack	63.33	316.65
53	BALLPEN, for desk top with Coil cord	5	Piece	180.00	900.00
54	PAPER, STICKER, for Laserjet Printer	20	Pack	135.00	2,700.00
55	Refill ink pads	2	Piece	175.00	350.00
56	NOTE PAD	10	Pad	90.00	900.00
57	Envelope, Expanding	30	Piece	90.00	2,700.00
58	PVC Book Binding Cover	1	Pack	815.00	815.00
59	Tape Cartridge	7	Piece	425.00	2,975.00
60	Special Paper, A4, Blue	2	Ream	500.00	1,000.00
61	Special Paper, A4 Pink	1	Ream	500.00	500.00
62	Multicolor Paper, Yellow, legal size	1	Ream	530.00	530.00
63	Colored Bond/Multicopy Paper	3	Ream	380.00	1,140.00
64	RULER	6	Piece	20.00	120.00
65	PAPER, STICKER, for Laserjet Printer	5	Pack	230.00	1,150.00
66	Storage Box, Plastic with Lid	6	Unit	600.00	3,600.00
67	Labeler tape cartridge	5	Piece	1,100.00	5,500.00
68	Battery	6	Piece	465.00	2,790.00
TOTAL ABC (P)					203,264.82

WHEREAS, the mode of procurement is based on Item C, Annex "H" of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, which provides that the Procuring Entity may resort to Shopping (b) for procurement of ordinary or regular office supplies and equipment not available in the DBM-PS;

WHEREAS, on 16 February 2022, the BAC published the Request for Quotation (Annex "C") and invited five (5) suppliers of known qualifications to participate in said procurement, namely: (1) Supplyme Trading; (2) ZAB Enterprises, Inc.; (3) Sunshine Office Link Ventures; (4) Ryrah Merchandising; and (5) Ban Bee Commercial Co, Inc.;

WHEREAS, on the deadline of submission of quotations on 21 February 2022, the BAC found out that the Eligibility Requirements of Zab Enterprises, Inc. (Expired Mayor's/Business Permit) and Leon Cullen's Trading (Unverifiable PhilGEPS Registration) are patently insufficient;

WHEREAS, the End-user forwarded to the BAC Secretariat its evaluation (**Annex "D"**) which found that a tie occurred between multiple bidders, particularly, (a) Ryrh Merchandising; (b) Ban Bee Commercial Co., Inc.; and (c) Pro Pen Office Supplies & Equipment Trading. Breakdown of their tied quotations are as follows:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (P)	TOTAL PRICE (P)
2	BATTERY, DRY CELL	50	Pack	50.00	2,500.00
5	TAPE, ELECTRICAL	8	Roll	60.00	480.00
6	TAPE, PACKAGING, 48MM	30	Roll	60.00	480.00
10	DATA FILE BOX	2	Piece	120.00	240.00
23	PENCIL, LEAD, WITH ERASER	10	Box	50.00	500.00
32	CALCULATOR, COMPACT	12	Unit	350.00	4,200.00

WHEREAS, Section 3.3. of Government Procurement Policy Board (GPPB) Circular 06-2005 dated 05 August 2005 provides that:

"However, in lieu of the pre-determined criteria set and declared in the bidding documents, the procuring entity may opt to bring the concerned bidders to agree on a better selection criteria which should also be nondiscretionary/non-discriminatory and is similarly based on sheer luck or chance".

WHEREAS, on 28 February 2022, the BAC Secretariat requested the presence of the three (3) suppliers concerned pursuant to the above Circular. However, no supplier has attended the tie-breaking activity held in a BAC meeting on the 2nd and 17th day of March 2022. Results of the tie-breaking are as follows:

RYRAH MERCHANDISING					
ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (P)	TOTAL PRICE (P)
2	BATTERY, DRY CELL	50	Pack	50.00	2,500.00
5	TAPE, ELECTRICAL	8	Roll	60.00	480.00
6	TAPE, PACKAGING, 48MM	30	Roll	30.00	900.00
10	DATA FILE BOX	2	Piece	120.00	240.00
BAN BEE COMMERCIAL CO., INC.					
23	PENCIL, LEAD, WITH ERASER	10	Box	50.00	500.00
32	CALCULATOR, COMPACT	12	Unit	350.00	4,200.00

WHEREAS, the BAC finds the recommendation of the End-user in compliance with RA No. 9184 and its 2016 revised IRR; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the BAC, hereby **RECOMMEND** to the HoPE the following:

- 1) **AWARD OF CONTRACT** via Shopping (b) to **RYRAH MERCHANDISING** for the **SUPPLY AND DELIVERY OF DOST-ASTI VARIOUS SUPPLIES (1ST QUARTER)** in the amount of **FIFTY-FIVE THOUSAND ONE HUNDRED FORTY PESOS ONLY (P55,140.00)**, inclusive of all appropriate taxes and fees;

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (P)	TOTAL PRICE (P)
1	ALCOHOL, isopropyl	150	Bottle	60.00	9,000.00
2	BATTERY, dry Cell	50	Pack	50.00	2,500.00
3	BATTERY, dry Cell	75	Pack	50.00	3,750.00
5	TAPE, electrical	8	Roll	60.00	480.00
6	TAPE, PACKAGING, 48MM	30	Roll	30.00	900.00

8	MOUSE, OPTICAL	15	Unit	300.00	4,500.00
10	DATA FILE BOX	2	Piece	120.00	240.00
11	DATA FOLDER	201	Piece	120.00	24,120.00
14	ENVELOPE, mailing	1	Box	320.00	320.00
20	MAGAZINE FILE BOX, large	5	Piece	130.00	650.00
35	PHILIPPINE NATIONAL FLAG	5	Piece	400.00	2,000.00
49	Duct Tape 2"	10	Roll	100.00	1,000.00
53	BALLPEN, for desk top with Coil cord	5	Piece	100.00	500.00
56	NOTE PAD	10	Pad	50.00	500.00
60	Special Paper, A4, Blue	2	Ream	420.00	840.00
61	Special Paper, A4 Pink	1	Ream	420.00	420.00
62	Multicolor Paper, Yellow, legal size	1	Ream	420.00	420.00
66	Storage Box, Plastic with Lid	6	Unit	500.00	3,000.00
TOTAL BID AMOUNT (P)					55,140.00

- 2) **AWARD OF CONTRACT** via Shopping (b) to **PRO PEN OFFICE SUPPLIES & EQUIPMENT TRADING** for the **SUPPLY AND DELIVERY OF DOST-ASTI VARIOUS SUPPLIES (1ST QUARTER)** in the amount of **FORTY-FIVE THOUSAND SEVEN HUNDRED FIFTY-SEVEN PESOS ONLY (P45,757.00)**, inclusive of all appropriate taxes and fees;

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (P)	TOTAL PRICE (P)
7	EXTERNAL HARD DRIVE	4	Piece	3,000.00	12,000.00
9	MOUSE, WIRELESS	1	Unit	550.00	550.00
12	ENVELOPE, documentary, A4	1	Box	758.00	758.00
13	ENVELOPE, expanding, plastic	17	Piece	78.00	1,326.00
17	FOLDER, L-type, A4	3	Pack	320.00	960.00
18	FOLDER, with tab, A4	3	Pack	378.00	1,134.00
19	INDEX TAB, self-adhesive, transparent	5	Box	85.00	425.00
26	DATING AND STAMPING MACHINE	4	Piece	238.00	952.00
34	TONER CART	2	Cart	2,920.00	5,840.00
39	LABELLER TAPE	10	Piece	580.00	5,800.00
41	Sign Here Tape Flags 680-3M	30	Pad	130.00	3,900.00
44	PAPER, PHOTO, matte premium quality	9	Pack	598.00	5,382.00
54	PAPER, STICKER, for Laserjet Printer	20	Pack	128.00	2,560.00
55	Refill ink pads	2	Piece	160.00	320.00
59	Tape Cartridge	7	Piece	400.00	2,800.00
63	Colored Bond/Multicopy Paper	3	Ream	350.00	1,050.00
TOTAL BID AMOUNT (P)					45,757.00

- 3) **AWARD OF CONTRACT** via Shopping (b) to **SUNSHINE OFFICELINK VENTURES CORP.** for the **SUPPLY AND DELIVERY OF DOST-ASTI VARIOUS SUPPLIES (1ST QUARTER)** in the amount of **TWELVE THOUSAND THREE HUNDRED SIXTY-THREE PESOS ONLY (P12,363.00)**, inclusive of all appropriate taxes and fees;

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (P)	TOTAL PRICE (P)
4	STAPLE WIRE, standard	31	Box	35.00	1,085.00
21	PAPER CLIP, vinyl/plastic coated	39	Box	10.00	390.00
25	CUTTER/UTILITY KNIFE, for general purpose	7	Piece	25.00	175.00
28	PUNCHER, paper, heavy duty	8	Piece	156.00	1,248.00
29	STAPLER, standard type	13	Piece	200.00	2,600.00
33	TONER CART	1	Cart	4,200.00	4,200.00
36	SIGN PEN	14	Piece	25.00	350.00

37	SIGN PEN	7	Piece	25.00	175.00
46	Special paper	5	Pack	55.00	275.00
50	Double Sided Tape	35	Roll	30.00	1,050.00
58	PVC Book Binding Cover	1	Pack	480.00	480.00
64	RULER	6	Piece	10.00	60.00
65	PAPER, STICKER, for Laserjet Printer	5	Pack	55.00	275.00
TOTAL BID AMOUNT (P)					12,363.00

- 4) **AWARD OF CONTRACT** via Shopping (b) to **BAN BEE COMMERCIAL CO., INC.** for the **SUPPLY AND DELIVERY OF DOST-ASTI VARIOUS SUPPLIES (1ST QUARTER)** in the amount of **TWENTY-TWO THOUSAND EIGHT HUNDRED THREE PESOS ONLY (P22,803.00)**, inclusive of all appropriate taxes and fees;

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (P)	TOTAL PRICE (P)
15	FILE TAB DIVIDER, bristol board, for A4	40	Set	16.00	640.00
16	FILE TAB DIVIDER, legal	65	Set	16.00	1,040.00
22	PAPER CLIP, vinyl/plastic coated	24	Box	22.00	528.00
23	PENCIL, lead, with eraser	10	Box	50.00	500.00
24	RUBBER BAND, No. 18	7	Box	140.00	980.00
27	PENCIL SHARPENER, manual, single cutter head	4	Piece	280.00	1,120.00
30	STAPLE REMOVER, plier type	17	Piece	50.00	850.00
31	TAPE DISPENSER, table top	10	Piece	110.00	1,100.00
32	CALCULATOR, compact	12	Unit	350.00	4,200.00
38	SURGICAL MASK, 3-ply	500	Piece	1.50	750.00
40	Board paper, white, A4 size	35	Pack	45.00	1,575.00
43	Photo Paper MATTE FINISH	20	Pack	100.00	2,000.00
45	TAPE FLAGS	25	Pack	50.00	1,250.00
47	Heavy-duty Glue	10	Tube	80.00	800.00
48	Sticker Paper	5	Pack	50.00	250.00
51	FOLDER, REPORT COVER, A4 size	30	Piece	25.00	750.00
52	Manila Paper	5	Pack	48.00	240.00
57	Envelope, Expanding	30	Piece	75.00	2,250.00
68	Battery	6	Piece	330.00	1,980.00
TOTAL BID AMOUNT (P)					22,803.00

- 5) **DECLARE** procurement failure for the following items, due to insufficient quotations received:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (P)	TOTAL PRICE (P)
42	Storage Box Multi-Tray	3	Piece	815.00	2,445.00
67	Labeler tape cartridge	5	Piece	1,100.00	5,500.00
TOTAL ABC (P)					7,945.00

- 6) **APPROVAL** of the foregoing result/s.

RESOLVED, at the DOST-ASTI, Quezon City, this 23rd day of March 2022.

m.c.cayaban Digitally signed by
Cayaban May Celicious
Date: 2022.03.23
11:52:16 +08'00'

MAY C. CAYABAN
End-user

De Leon Digitally signed by
De Leon Ronith
Ann Magaling

G. Fernandez Digitally signed by
Fernandez Girlie
Dimanarig

GIRLIE D. FERNANDEZ

O.B *3/23/22*

JOVEN C. JAVIER
BAC Member

Emmanuel P. Balintec

EMMANUEL P. BALINTEC
BAC Vice Chairperson

R. Avianate Digitally signed
by Avianate
Roxanne Sagun

ROXANNE S. AVIANATE
BAC Member

Mary Drol Dee

Digitally signed by
Gilla Mary Drol Dee
Quijano

MARY DROL DEE Q. GILLA
BAC Member

Bayani Benjamin R. Lara

BAYANI BENJAMIN R. LARA
BAC Chairperson

FL
APPROVED/DISAPPROVED:

FL
FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/vrs/vvvv