



22 March 2021

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 21-03-029**

**RECOMMENDING THE AWARD OF CONTRACT TO MY BUSYBEE INC FOR THE
SUPPLY AND DELIVERY OF SOFTWARE LICENSE – SUBSCRIPTION –
GRAPHIC DESIGN SOFTWARE SUITE AND OTHER ITEMS**

Purchase Request No.	:	GAA-21-02-10918
Date of Purchase Request	:	22 February 2021
Request for Quotation No.	:	21-03-3355
Solicitation No.	:	21-03-3355
PhilGEPS Reference No.	:	7539928
Approved Budget for the Contract	:	₱403,000.00

WHEREAS, the Office of the Director submitted to the Bids and Awards Committee (BAC) Purchase Request No. GAA-21-02-10918 for the Supply and Delivery of Software License – Subscription – Graphic Design Software Suite and Other Items (**Annex “A”**) with an Approved Budget for the Contract (ABC) amounting to Four Hundred Three Thousand Pesos Only (₱403,000.00) which was included in the Supplemental Annual Procurement Plan No. 4 for Fiscal Year 2021 (**Annex “B”**). The procurement opportunity is broken down into the following items:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	Software License - Subscription - Graphic Design Software Suite	5	License	70,000.00	350,000.00
2	Software License - Subscription - Video Webinar Add-on to Online Meeting Software Platform	1	License	17,000.00	17,000.00
3	Software License - Subscription - Video Webinar Add-on to Online Meeting Software Platform	1	License	36,000.00	36,000.00
TOTAL ABC (₱)					403,000.00

WHEREAS, the mode of procurement is based on Item No. 8, Annex “H” of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, which provides that the Procuring Entity may resort to Small Value Procurement to promote economy and efficiency if the ABC does not exceed One Million Pesos (₱1,000,000.00);

WHEREAS, on 12 March 2021, the BAC published the Request for Quotation (RFQ) (**Annex “C”**) and invited four (4) suppliers of known qualifications to participate in said procurement, namely: (1) Platform Studios PH, Inc.; (2) K.O.B.S. Customer First Trading, Inc.; (3) Computrends System Technology, Inc.; and (4) Tiger Consulting and Software Dev’t., Inc.;

WHEREAS, the End-user forwarded to the BAC Secretariat its evaluation (**Annex “D”**) which found the offer of MyBusybee, Inc. compliant with the eligibility requirements and specifications, which was verified by the BAC. Its quotation, with a total amount of Three Hundred Fifty-Four Thousand Pesos Only (₱354,000.00), inclusive of all government taxes and fees, is deemed the most advantageous to the government, thereby making the same as:

- a) Lowest Calculated Responsive Quotation for Item No. 1, Software License - Subscription - Graphic Design Software Suite; and
- b) Single Calculated Responsive Quotations for Item No. 2, Software License - Subscription - Video Webinar Add-on to Online Meeting Software Platform, as well as Item No. 3, Software License - Subscription - Video Webinar Add-on to Online Meeting Software Platform.

WHEREAS, the BAC finds the recommendation of the End-user in compliance with RA No. 9184 and its 2016 revised IRR; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the BAC, hereby **RECOMMEND** to the HoPE the following:

- 1) **AWARD OF CONTRACT** via Small Value Procurement to **MYBUSYBEE, INC.** for the **SUPPLY AND DELIVERY OF SOFTWARE LICENSE – SUBSCRIPTION – GRAPHIC DESIGN SOFTWARE SUITE AND OTHER ITEMS** in the amount of **THREE HUNDRED FIFTY-FOUR THOUSAND PESOS ONLY (₱354,000.00)**, inclusive of all appropriate taxes and fees; and
- 2) **APPROVAL** of the foregoing result/s.

RESOLVED, at the DOST-ASTI, Quezon City, this 22nd day of March 2021.

PEDRITO B. MANGAHAS
End-user

JAYSON C. HERNANDEZ
BAC Member

ROXANNE S. AVIÑANTE
BAC Member

HAROLD BRYAN S. PALER
BAC Member

JOHN ROBERT T. MENDOZA
BAC Member

GERWIN P. GUBA
BAC Vice Chairperson

REYNALDO JOSEPH A. CALLAO, JR.
BAC Chairperson

APPROVED/DISAPPROVED:

ALVIN E. RETAMAR
Officer-in-Charge, DOST-ASTI