



02 March 2021

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 21-03-016**

**DECLARATION OF THE BIDDER WITH SINGLE CALCULATED AND RESPONSIVE BID AND
RECOMMENDING THE AWARD OF CONTRACT TO TRIPLE 7 MANPOWER SERVICES INC FOR
PROVISION OF TWELVE (12) MONTHS JANITORIAL MANPOWER SERVICES WITH CLEANING
SUPPLIES, MATERIALS AND EQUIPMENT**

Purchase Request No. : **GAA-20-11-10646**

Date of Purchase Request : **26 November 2020**

Invitation to Bid No. : **20-12-3322**

Solicitation No. : **20-12-3322**

PhilGEPS Reference No. : **7389729**

Approved Budget for the Contract : **₱2,310,000.00**

WHEREAS, the Advanced Science and Technology Institute (ASTI) through General Appropriations Act for FY 2021, intends to procure the Provision of Twelve (12) Months Janitorial Manpower Services with Cleaning Supplies, Materials and Equipment with a total Approved Budget for the Contract amounting Two Million Three Hundred Ten Thousand Pesos Only (₱2,310,000.00), which was included in the Final Annual Procurement Plan (APP) for Fiscal Year 2021;

WHEREAS, the Bids and Awards Committee (BAC) resorted to Competitive/Public Bidding pursuant to Section 10, Article IV of Republic Act (RA) No. 9184 also known as the "The Government Procurement Reform Act";

WHEREAS, Section 7 of RA No. 9184 mandates that no government procurement shall be undertaken unless it is in accordance with an approved APP consistent with the yearly budget and approved by the Head of the Procuring Entity (HoPE);

WHEREAS, the procurement project shall be undertaken as one of the DOST-ASTI's Early Procurement Activities (EPA). Section 3.1 of Government Procurement Policy Board Circular 06-2019 dated 17 July 2019 defines EPA as "the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the Bids and Awards Committee (BAC) to the HoPE as to the award of the contract, for goods to be delivered, infrastructure projects to be implemented and consulting services to be rendered in the following fiscal year, pending approval of their respective funding sources";

WHEREAS, due to exceptional cases brought about by the COVID-19 pandemic, community quarantines, and suspensions of public transport, the Government Procurement Policy Board (GPPB) issued Resolution No. 09-2020 titled, Approving Measures for the Efficient Conduct of Procurement Activities during a State of Calamity, or Implementation of Community Quarantine or Similar Restrictions;

WHEREAS, so as to "maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic", the GPPB enjoin Procuring Entities (PEs) in the above Resolution to use videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the Bids and Awards Committee (BAC) and use of digital signatures in procurement related documents;

WHEREAS, a Pre-Procurement Conference was held on 18 December 2020, 9:00 in the morning, to determine the readiness of the procurement at hand, via videoconferencing;

WHEREAS, on 28 December 2020, the BAC, thru its Secretariat, advertised the Invitation to Bid on the website of the Philippine Government Electronic Procurement System, website of the DOST-ASTI and at a conspicuous place within the premises of the Procuring Entity;

WHEREAS, due to different community quarantines implemented in the country, a Pre-bidding Conference was held via videoconferencing on 05 January 2021, 10:30 in the morning; which was attended by one (1) prospective bidder, specifically, Excellent General Services, Inc.

WHEREAS, on 11 January 2021, the BAC issued Supplemental Bulletin No. BAC-2021-01-001 amending Section VII. Technical Specifications and Terms of Reference of the Bidding Documents, as well answering queries of prospective bidders;

WHEREAS, on 18 January 2021, two (2) bidders purchased Bidding Documents in the amount of Five Thousand Pesos Only (₱5,000.00) and, consequently, submitted bids for the procurement project before 10:00 in the morning, specifically, Excellent General Services, Inc. and Triple 7 Manpower Services, Inc.;

WHEREAS, on the same date at 10:30 in the morning, the preliminary examination and opening of bids were conducted and the bid of both bidders were read, as follows:

ITEM NO.	DESCRIPTION	QTY.	UNIT	EXCELLENT GENERAL SERVICES, INC.	TRIPLE 7 MANPOWER SERVICES, INC.
				TOTAL (₱)	TOTAL (₱)
1	Provision of Twelve (12) Months Janitorial Manpower Services with Cleaning Supplies, Materials and Equipment	1	LOT	2,270,822.40	1,955,658.60
TOTAL BID AMOUNT (₱)				2,270,822.40	1,955,658.60

WHEREAS, on 19 January 2021, the BAC conducted a detailed evaluation of the Financial Component of the Bid to establish the correct calculated prices, it was found that there are discrepancies in the financial proposal of both bidders, the calculated bid prices are as follows:

NO.	NAME OF BIDDER	CORRECTED BID AMOUNT (₱)
1	Triple 7 Manpower Services, Inc.	1,940,448.72
2	Excellent General Services, Inc.	2,267,196.96

WHEREAS, Section 34.4 of the revised IRR of RA No. 9184 provides:

“34.4. If the BAC determines that the bidder with the Lowest Calculated Bid/Highest Rated Bid passes all the criteria for post-qualification, it shall declare the said bid as the LCRB or HRRB17, and recommend to the HoPE the award of contract to the said bidder at its submitted bid price or its calculated bid price, whichever is lower or, in the case of quality-based evaluation procedure, submitted bid price or its negotiated price, whichever is lower.”

WHEREAS, pursuant to Section 34.2, Rule X of the 2016 Revised IRR of RA No. 9184, the Triple 7 Manpower Services, Inc. was issued a Notice by the BAC as the bidder having the Single Calculated Bid price and was required within five (5) calendar days from receipt of such Notice to submit two (2) copies of its income and business tax returns;

WHEREAS, upon submission of Triple 7 Manpower Services, Inc. of its post-qualification documents, the BAC conducted post-qualification inspection of its Eligibility Documents, while the End-user Unit conducted the post-qualification of the Technical Documents;

WHEREAS, on 05 February 2021, the BAC issued verification letters to the clients of Triple 7 Manpower Services, Inc. with completed and ongoing contracts, as part of post-qualification process;

WHEREAS, despite follow ups via email and phone call by BAC Secretariat, the same only received one (1) confirmation/reply letter for purpose of post-qualification;

WHEREAS, through BAC Resolution No. 21-02-008, the BAC requested an extension for the conduct of post-qualification process due to insufficient confirmation from the Triple 7 Manpower Services, Inc. clients;

WHEREAS, the End-user Unit and the BAC convened on 19 February 2021, at 10:00 in the morning, in order to ascertain the statement, validate the documents and verification letters, submitted by Triple 7 Manpower Services, Inc. and its clients;

WHEREAS, it was found that the bid offered by the Triple 7 Manpower Services, Inc. was compliant with the legal, technical and financial requirements set forth by the Procuring Entity pursuant to Section 34, Rule X of the 2016 Revised IRR of RA No. 9184;

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the HoPE or his/her duly authorized representative.

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the BAC, hereby **RECOMMEND** to the HoPE:

- 1) **DECLARE** the **TRIPLE 7 MANPOWER SERVICES, INC.** as the bidder with **LOWEST CALCULATED AND RESPONSIVE BID** for the **PROVISION OF TWELVE (12) MONTHS JANITORIAL MANPOWER SERVICES WITH CLEANING SUPPLIES, MATERIALS AND EQUIPMENT**; and
- 2) **AWARD OF CONTRACT** to **TRIPLE 7 MANPOWER SERVICES, INC.** with a total contract price amounting to **ONE MILLION NINE HUNDRED FORTY THOUSAND FOUR HUNDRED FORTY-EIGHT PESOS AND 72/100 ONLY (₱1,940,448.72)**.

RESOLVED, at the DOST-ASTI, Quezon City, this 2nd day of March 2021.

MAY C. CAYABAN
End-user

JAYSON C. HERNANDEZ
BAC Member

ROXANNE S. AVIÑANTE
BAC Member

HAROLD BRYAN S. PALER
BAC Member

JOHN ROBERT T. MENDOZA
BAC Member

GERWIN P. GUBA
BAC Vice Chairperson

REYNALDO JOSEPH A. CALLAO, JR.
BAC Chairperson

APPROVED/DISAPPROVED:

ALVIN E. RETAMAR
Officer-in-Charge, DOST-ASTI